



**Township Council**

1 Municipal Plaza  
Bloomfield, NJ 07003

Louise M. Palagano  
Municipal Clerk

http://www.bloomfieldtnj.com

Meeting: 12/09/13 07:30 PM

**2013 RESOLUTION AGREEMENTS**

**SHARED SERVICES - GLEN RIDGE**

**WHEREAS**, there was a need to enter into a shared services arrangement between the Township of Bloomfield and the Borough of Glen Ridge to provide construction services to the Township of Bloomfield; and

**WHEREAS**, the Borough of Glen Ridge has completed these services for the Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and the Council, of the Township of Bloomfield, County of Essex, State of New Jersey, hereby authorizes the Township Administrator to execute any necessary documentation to ensure that payment is made to the Borough of Glen Ridge for the attached proposal and invoice in the amount of \$26,917.12.

\* \* \* \* \*

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on December 09, 2013.

*Louise M. Palagano*  
Municipal Clerk of the Township of Bloomfield

*Raymond J. McCarthy*  
Mayor of the Township of Bloomfield

✓ Vote Record - Resolution 3196					
	Yes/Aye	No/Nay	Abstain	Absent	
<input type="checkbox"/> Adopted					
<input type="checkbox"/> Adopted as Amended					
<input type="checkbox"/> Defeated					
<input type="checkbox"/> Withdrawn					
<input type="checkbox"/> Tabled					
<input type="checkbox"/> Approved					
<input type="checkbox"/> Approved by Consensus					
<input type="checkbox"/> Not Discussed					
<input type="checkbox"/> Tabled with No Vote					
<input type="checkbox"/> Discussed					
<input type="checkbox"/> Veto by Mayor					
<input type="checkbox"/> Approved No Vote					
Elias N. Chalet	<input type="checkbox"/>				
Nicholas Joanow	<input type="checkbox"/>				
Carlos Bernard	<input type="checkbox"/>				
Michael J. Venezia	<input type="checkbox"/>				
Peggy O'Boyle Dunigan	<input type="checkbox"/>				
Bernard Hamilton	<input type="checkbox"/>				
Raymond J. McCarthy	<input type="checkbox"/>				

APPROVED AS TO FORM AND PROCEDURE  
ON BASIS OF FACTS SET FORTH

*Dorian J. Acosta*  
Director of Law - Township Attorney

**Bill To:** Township of Bloomfield  
 1 Municipal Plaza  
 Bloomfield, NJ 07003  
 Attention: Ted Ehrenburg

**Invoice:** #2013-Construction Official  
**Date:** November 14, 2013  
**PAST DUE - Third Notice**

Date	Type	Description	Quantity	Amount	Total
8/20/2013	Shared Service	Temporary Construction Official Services	4.25	\$6,333.44	\$26,917.12
		April 1, 2013 to August 9, 2013			
				<b>Total</b>	\$26,917.12

Monthly fee is based on proposal from Glen Domenick which is attached.

**Balance Due**

\$26,917.12

Please direct any question to Michael J. Rohal, Borough Administrator.

**Reminder:** Please include the invoice number on your check.

**Terms:** Balance due in 30 days.

<b>REMITTANCE</b>
Customer ID:
Invoice #:
Date:
Amount Due:
Amount Enclosed:

## SHARED SERVICES AGREEMENT

This SHARED SERVICES AGREEMENT ("Agreement") is entered into this 22<sup>th</sup> day of April, 2013, by and between:

Township Of Bloomfield ("Bloomfield" or "Township")

AND

Borough of Glen Ridge ("Glen Ridge" or "Borough")

### RECITALS

WHEREAS, Bloomingdale presently has a Construction Official and a Building Sub code Official who perform certain services for the Borough of Glen Ridge as set forth in N.J.A.C.23 Chapter 5; and

WHEREAS, Township of Bloomfield is in need of an individual to work for the Bloomfield in the same capacity; and

WHEREAS, Bloomfield and Glen Ridge have determined that it would be mutually beneficial to enter into a Shared Services Agreement whereby the Borough's Construction Official and Sub code Official would perform the same services to both towns; and

WHEREAS, the parties to this Shared Services Agreement desire to enter into an agreement effective April 22, 2013 through December 31, 2014 which will allow the Borough's Construction Official and Subcode Official to share office hours with Bloomfield and be in Bloomfield on Monday between of 8:30 am and 4:30 pm, and Tuesday through Friday from 8:30am to 12 noon.

WHEREAS, the Borough of Glen Ridge is prepared to provide the services contemplated by this Shared Services Agreement to Township of Bloomfield for a period of two years, with any renewal of this Shared Services Agreement to be the subject of review and approval by the Borough of Glen Ridge and the Township of Bloomfield.

NOW, THEREFORE, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

1. Effective April 22, 2013, Borough of Glen Ridge will perform Construction Code and Building Sub code services for the Township of Bloomfield in accordance with NJAC 5:23 et. al. including, but not limited to the following:

- Plan review and issuance of Construction permits.
- Conduct inspections for compliance of Uniform Construction Code/ If needed
- Issue Certificates of Occupancy
- Issue Violations Notices and Penalty Notices/Attend corresponding hearings or court proceedings if needed
- Respond to emergencies that will require the appropriate Construction Official or Subcode Official
- Ordering supplies
- Interacting with Zoning Officials, Board of Health representatives, Engineering and Municipal Land Use Authorities for prior approval of construction permits.
- In addition, the Borough of Glen Ridge shall insure that all required training and certifications are maintained.

2. Administrative fees to the Borough of Glen Ridge to be paid by the Township of Bloomfield shall be as follows:

- Permit fees collected by the Borough of Glen Ridge for the issuance of permits for the Township of Bloomfield shall be an annual fee in the amount of \$ 76,000.00

3. Notwithstanding that the Borough of Glen Ridge Official and Subcode Officials will report to Glen Ridge. In the event that the Construction Official is on vacation or ill, there will be no coverage or reverse compensation back to the Township of Bloomfield.

4. Glen Ridge shall be paid the total sum of \$76,000.00 for services rendered in 2013 in addition to Administrative Fees effective April 22, 2013 through December 31, 2014 pro-rated, representing payment for services rendered by the Borough of Glen Ridge, said payment to be made in installments on a quarterly billing cycle as follows: April 2013, July 2013, October 2013 and January 2014.

5. The services fee will increase at an annual rate of 1% calculated to the following rates: 2014- \$77,625.00;

6. The individual shall be an employee of the Borough of Glen Ridge and therefore the Borough of Glen Ridge shall at all times herein be responsible for the employees. The Borough shall maintain all required Workers Compensation Insurance and Liability coverage for the individuals. The individuals shall not be considered employees of the Township of Bloomfield. Bloomfield shall hold the Borough of Butler harmless from any and all acts of the individuals.

7. Either the Borough of Glen Ridge or the Township of Bloomfield may terminate this agreement upon 90 days written notice to the other party.

IN WITNESS THEREOF, Borough of Glen Ridge and Township of Bloomfield, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

BOROUGH OF GLEN RIDGE

Township of Bloomfield

\_\_\_\_\_  
Michael Rohal, P.E.,P.P.  
Borough Administrator

By:\_\_\_\_\_  
Ted M. Ehrenburg  
Borough Administrator

Dated: March \_\_\_\_,  
Attest:

Dated March \_\_\_\_,

\_\_\_\_\_  
Carol Ashley, Clerk  
Development  
Borough of Glen Ridge

\_\_\_\_\_  
Glenn Domenick, Director of Community  
Township of Bloomfield