



Township Council
1 Municipal Plaza
Bloomfield, NJ 07003

Louise M. Palagano
Municipal Clerk

<http://www.bloomfieldwpnj.com>

Meeting: 10/07/13 07:00 PM

2013 RESOLUTION AWARD OF PROFESSIONAL SERVICE

AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR A SPECIAL COUNSEL

WHEREAS, it is necessary to hire an independent attorney to do an investigation of allegations of possible employee misconduct; and

WHEREAS, Gail Oxfeld, Esq., of Oxfeld and Cohen, P.C., has submitted the attached proposal indicating that she will provide the necessary services for the Township; and

WHEREAS, the Director of Finance has certified funding is available to perform this work.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and the Council of the Township of Bloomfield, County of Essex, State of New Jersey that Gail Oxfeld, Esq. is hereby hired to perform the work in accordance with the attached proposal; and

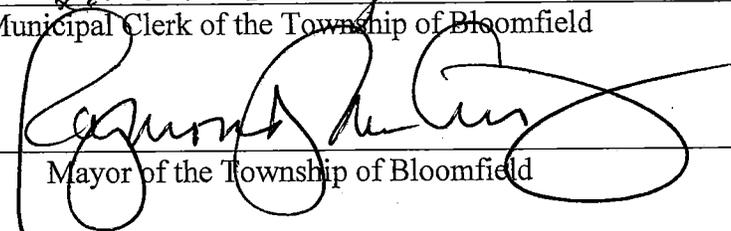
BE IT FURTHER RESOLVED, that Gail Oxfeld will submit a full investigation report with recommendations to the Mayor and Council for their review at the completion of her investigation.

* * * * *

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on October 07, 2013.

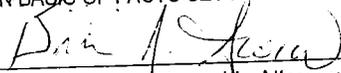


Municipal Clerk of the Township of Bloomfield



Mayor of the Township of Bloomfield

APPROVED AS TO FORM AND PROCEDURE
ON BASIS OF FACTS SET FORTH



Director of Law - Township Attorney

<input checked="" type="checkbox"/> Vote Record - Resolution 3029						
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Withdrawn <input type="checkbox"/> Tabled <input type="checkbox"/> Approved <input type="checkbox"/> Approved by Consensus <input type="checkbox"/> Not Discussed <input type="checkbox"/> Tabled with No Vote <input type="checkbox"/> Discussed <input type="checkbox"/> Veto by Mayor <input type="checkbox"/> Approved No Vote			Yes/Aye	No/Nay	Abstain	Absent
	Elias N. Chalet		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Nicholas Joanow		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carlos Bernard		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Michael J. Venezia		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Peggy O'Boyle Dunigan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Bernard Hamilton		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Raymond J. McCarthy		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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RANDI DONER APRIL *
WILLIAM P. HANNAN **
WILLIAM J. VOLONTE **
SAMUEL B. WENOCUR **
* MEMBER OF NJ BAR
** MEMBER OF NJ & NY BAR
PLEASE REPLY TO NEWARK

October 1, 2013

Brian Aloia, Esq.
Aloia Law Firm
2 Broad Street, Suite 407
Bloomfield, New Jersey 07003

Re: Bloomfield Township Investigation of
Harassment/Discrimination Complaints

Dear Mr. Aloia:

Thank you for contacting me to inquire about my services to conduct an investigation of certain harassment and/or discrimination complaints received by the Township of Bloomfield.

Based on the information you provided to me during our telephone call, I anticipate that my investigation will involve interviews of at least six employees working in the Township offices. I may also need to interview other employees who may be mentioned in the six interviews I conduct and to follow up with the witnesses originally interviewed. I anticipate that I will spend time prior to each of the interviews preparing an outline and then after the interviews, reviewing my notes to determine if any follow up interviews are necessary. I understand that the interviews I conduct may involve interviewing employees of the Department of Health, who are not technically employees of the Township. Consequently, I may be required to spend additional time facilitating those interviews through the Department of Health.

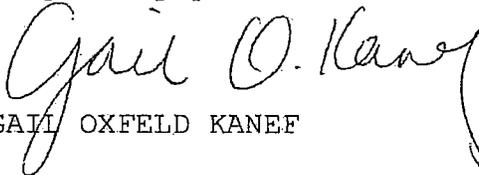
In addition to the time I will spend conducting the interviews, I will also need to review my notes and draft a comprehensive report detailing the statements given by the

various witnesses. In addition, I will spend time analyzing, deliberating and writing my report and drawing whatever conclusions I draw after completing the investigation.

I anticipate that this investigation, to do a thorough one, will take substantial time. I propose to charge the Township a flat fee for my services of \$12,500.

I understand that you will be presenting my proposed investigation plan and fee structure to the Town Council at its next meeting. I look forward to hearing from you and to working on this matter on behalf of the Town Council.

Very truly yours,

A handwritten signature in cursive script that reads "Gail O. Kanef". The signature is written in dark ink and is positioned above the typed name.

GAIL OXFELD KANEF

GOK/elj