



**Township Council**  
1 Municipal Plaza  
Bloomfield, NJ 07003

**Louise M. Palagano**  
*Municipal Clerk*

<http://www.bloomfieldtpnj.com>

Meeting: 11/05/14 07:00 PM

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**2014 RESOLUTION AUTHORIZATIONS**

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**SHARED SERVICE AGREEMENT WITH THE BOROUGH OF GLEN RIDGE FOR RECONSTRUCTION OF ESSEX AVENUE BETWEEN BAY AVENUE AND BENSON STREET**

**WHEREAS**, the roadway known as Essex Avenue between Bay Avenue and Benson Street is jointly owned and operated by both the Township of Bloomfield and the Borough of Glen Ridge; and

**WHEREAS**, both municipalities acknowledge the need to reconstruct the roadway due to excessive wear of the roadway surface, curbing and drainage; and

**WHEREAS**, the Township Of Bloomfield and The Borough Of Glen Ridge applied for and received New Jersey Department of Transportation (NJDOT) local aid funding for the fiscal years 2013 and 2014 the reconstruction of Essex Avenue between Bay Avenue and Benson Street; and

**WHEREAS**, both municipalities have agreed to utilize the NJDOT funding, as well as other sources of funding, for the reconstruction of Essex Avenue between Bay Avenue and Benson Street; and

**WHEREAS**, both municipalities have agreed in principle that the most efficient and effective way to administer the construction contract is through a shared service agreement wherein one municipality acts as the lead agency as described in the agreement attached to and made part of this resolution; and

**WHEREAS**, both municipalities shall be required to execute the shared service agreement.

APPROVED AS TO FORM AND PROCEDURE  
ON BASIS OF FACTS SET FORTH

  
\_\_\_\_\_  
Township Attorney

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Township of Bloomfield, County of Essex, State of New Jersey, hereby authorize the Mayor to enter into shared service agreement with the Borough of Glen Ridge and is hereby authorized to execute any documents required for a shared service agreement for the reconstruction of Essex Avenue between Bay Avenue and Benson Street.

**THIS SHARED SERVICES AGREEMENT** made pursuant to N.J.S.A. 40A:65-1 et seq and dated October , 2014 by and between the

**THE TOWNSHIP OF BLOOMFIELD**, a municipal corporation organized and existing pursuant to the laws of the State of New Jersey with the principal place of business at One Municipal Plaza, Bloomfield, New Jersey 07003 (“BLOOMFIELD”), and the

**BOROUGH OF GLEN RIDGE**, a municipal corporation organized and existing pursuant to the laws of the State of New Jersey with the principal place of business at 825 Bloomfield Avenue, Glen Ridge, Essex County, New Jersey 07028 ( “GLEN RIDGE”).

**RECITALS**

1. Bloomfield and Glen Ridge are presently cooperating to share the cost of construction related to roadway improvements along Essex Avenue between Bay Avenue and Benson Street (“THE PROJECT”).
2. Essex Avenue is co-owned and maintained by both Bloomfield and Glen Ridge in that its approximate centerline coincides with the municipal boundary between the two entities.
3. Both municipalities have applied and received New Jersey Department of Transportation (NJDOT) Local Aid Funding for Fiscal Year (FY) 2013 and 2014 to finance the improvements.
4. The total amount of funding awarded to each municipality for FY 2013 and 2014 as well as Glen Ridge CDBG funding for 2013 and 2014 is as follows as per the award letters from the NJDOT included in Attachment A to this agreement:

Bloomfield Funding: \$544,930.00

Glen Ridge Funding:	\$474,000.00
CDBG Gen Ridge Funding:	\$ 79,000.00
Total Available Funding:	\$1,097,930.00

5. The Engineer's Estimate for this project is \$1,050,154.00 and is included as Attachment B of this agreement.
6. Bloomfield and Glen Ridge desire to proceed with the bidding process for construction of the project.
7. Representatives of Bloomfield and Glen Ridge are of the opinion that the best way to administer construction of the project, as well as construction management, is to enter into a shared services agreement and allow one municipality to act as the lead agency for the project and who will be responsible to bid the contract and administer payment to the constructor.
8. The Bloomfield Engineering Department prepared the construction plans and specifications for the project and therefore should act as the lead agency in bidding and administering the contract.
9. This Shared Services Agreement is intended to generally delineate the responsibilities and financial obligations undertaken by each municipality for the preconstruction and construction of the project. Each phase will be governed by additional agreements as needed consistent with the parameters and conditions set forth herein.

In consideration of the mutual benefits that each municipality will receive from this project and the agreements contained herein, Montclair and Glen Ridge hereby agree as follows:

### **1. Objectives and Agreement to Cooperate**

The municipalities agree that the primary objective of this Agreement is to simplify and expedite the bidding, construction and construction management of the project.

### **2. Project Phases**

This agreement applies to the following project phases:

- a. Preconstruction.
- b. Construction.

### **3. Phase Details**

- 3.1 Preconstruction responsibilities.
  - (a) Design -- complete.
  - (b) Selection of contractor - Bloomfield.

- (c) Contract -- joint payment; Bloomfield to take lead.
- (f) Public entity approvals - joint

3.2 Construction

- (a) Oversight -- Bloomfield and/or joint agreement to retain a construction manager ("CM").
- (b) Dispute resolution -- Bloomfield and/or CM.
- (c) Change orders - Joint Resolution.
- (d) Certification of payments - owner's rep
- (e) Final sign-off - joint

**4. Management**

Preconstruction and construction phases will be managed by Bloomfield and/or through a construction manager if one is retained, reporting to both municipalities.

**5. Term of this Agreement**

The term of this Agreement shall be in effect until the project is completed and closed out and reimbursement of NJDOT funding is provided to both, Bloomfield and Glen Ridge.

**6. Financial Procedures**

Bloomfield and Glen Ridge shall share in the cost of the improvement based upon the initial contract quantities indicated in the Engineer's Estimate which may be modified during construction based upon the actual quantities constructed. Bloomfield shall administer the contract for the construction of the improvements. Bloomfield shall invoice Glen Ridge for their share of the construction work.

**7. Modification of this Agreement**

Any changes, revision or modification of this agreement shall be in writing by mutual consent of the parties hereto and in form as required by law.

**8. Cancellation**

This agreement may not be cancelled once construction has commenced.

**9. Personnel**

Bloomfield and Glen Ridge will not share any personnel. Compensation for any work done by employees of either municipality will be paid by that municipality.

**10. Insurance**

The awarded bidder shall be responsible to provide insurance as per the requirements of the bid

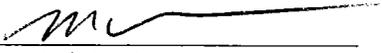
documents. Both Glen Ridge and Bloomfield shall be listed as additional insureds.

**11. Approval**

This Shared Services Agreement has been approved by resolution of the governing bodies of Bloomfield and Glen Ridge, which resolutions are included in Attachment C. The signatories below have full authority to execute this Agreement on behalf of their respective municipalities.

IN WITNESS WHEREOF, the representatives of Montclair and Glen Ridge signify the approval of their respective municipalities by affixing their signatures below.

Township of Bloomfield

By:   
Michael Venezia, Mayor

Attest:   
Louise Palagano, Township Clerk

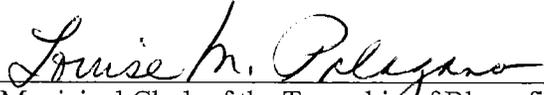
Borough of Glen Ridge

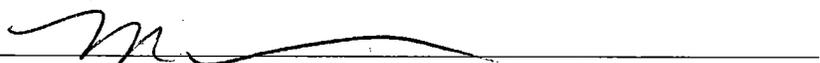
By: \_\_\_\_\_  
Peter Hughes, Mayor

Attest: \_\_\_\_\_  
Michael Rohal  
Administrator and Clerk

\* \* \* \* \*

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on November 05, 2014.

  
Municipal Clerk of the Township of Bloomfield

  
Mayor of the Township of Bloomfield

<input checked="" type="checkbox"/> <b>Vote Record - Resolution</b>					
<input type="checkbox"/> Adopt			Yes/Aye	No/Nay	Abstain
<input type="checkbox"/> Deny					Absent

Resolution (ID # 4001)

Meeting of November 5, 2014

<input type="checkbox"/> Withdrawn	Elias N. Chalet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Table	Nicholas Joanow	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Not Discussed	Carlos Bernard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> First Reading	Wartyna Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Table with no Vote	Joseph Lopez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Approve	Carlos Pomares	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Veto by Mayor	Michael J. Venezia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Discussion					
<input type="checkbox"/> Defeated					
<input type="checkbox"/> Discussion No Vote					