



**Township Council**  
1 Municipal Plaza  
Bloomfield, NJ 07003

**Louise M. Palagano**  
*Municipal Clerk*

<http://www.bloomfieldwpnj.com>

Meeting: 03/03/14 06:30 PM

**2014 RESOLUTION APPOINTMENT**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR A  
PUBLIC SAFETY CONSULTANT**

**WHEREAS**, the Township of Bloomfield needs the services of a Public Safety Consultant; and

**WHEREAS**, the Township desires to make this appointment under the provisions *N.J.S.A. 19:44A-20.5*, as a non-fair and open contract; and

**WHEREAS**, the Township Administrator has determined that the value of these services will exceed \$17,500; and

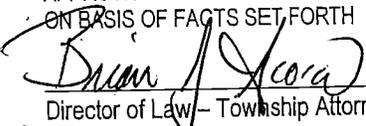
**WHEREAS**, SDM Protective Services, LLC, 5 Firestone Court, East Hanover, NJ, 07936 (hereinafter "Professional") has submitted the attached proposal indicating they will provide the necessary services; and

**WHEREAS**, the Professional has completed and submitted a Business Entity Disclosure Certification which certifies they have not made any reportable contributions to a political or candidate committee in the Township of Bloomfield in the previous one year and that the contract will prohibit the Professional from making any reportable contributions during the term of the contract; and

**WHEREAS**, the Director of Finance has certified that funds are available to cover the cost of this service.

**NOW, THEREFORE, BE RESOLVED**, that the Mayor and Council of the Township of Bloomfield authorizes the Mayor to execute a contract with the Professional as described herein; and

APPROVED AS TO FORM AND PROCEDURE  
ON BASIS OF FACTS SET FORTH

  
\_\_\_\_\_  
Director of Law - Township Attorney

**BE IT FURTHER RESOLVED**, that the Professional is hereby authorized to provide recommendation to the appropriate authority to consider for implementation while performing the responsibilities in the attached proposal; and

**BE IT FURTHER RESOLVED**, that no minimum payment is implied or guaranteed; and

**BE IT FURTHER RESOLVED**, that the Business Entity Disclosure Certification, the Township Administrator's Determination of Value, the proposal of the Professional and the contract itself be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that the above documents shall be available for public inspection at the office of the Township Clerk during regular business hours; and

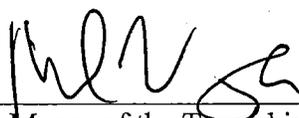
**BE IT FURTHER RESOLVED**, that the Township reserves the right to cancel this contract upon thirty (30) days notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contracts calls for a monthly retainer; and

**BE IT FURTHER RESOLVED**, that a notice of this action shall be printed once in the official newspaper of the Township of Bloomfield.

\*...\*...\*

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on March 03, 2014.

  
\_\_\_\_\_  
Municipal Clerk of the Township of Bloomfield

  
\_\_\_\_\_  
Mayor of the Township of Bloomfield

<input checked="" type="checkbox"/> <b>Vote Record - Resolution 3418</b>							
<input type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Withdrawn <input type="checkbox"/> Tabled <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved by Consensus <input type="checkbox"/> Not Discussed <input type="checkbox"/> Tabled with No Vote <input type="checkbox"/> Discussed <input type="checkbox"/> Veto by Mayor <input type="checkbox"/> Approved No Vote <input type="checkbox"/> Deferred			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
	Elias N. Chalet			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Nicholas Joanow			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carlos Bernard			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Wartyna Davis			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joseph Lopez			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carlos Pomares			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Michael J. Venezia			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the professional/business entity has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 1, 2012 to any of the following named elected officials, candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Bloomfield as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<u>Elected Officials</u>	
Mayor Michael J. Venezia	
Councilman Joseph Lopez	Councilman Carlos Pomares
Councilman Elias N. Chalet	Councilman Nicholas Joanow
Councilwoman Wartyna Davis	Councilman Carlos Bernard
<u>Committees</u>	
Bloomfield Democratic Committee	
The Election Fund of Michael Venezia	
Team Venezia	
The Election Fund of Nicholas Joanow	
Friends of Carlos Bernard Councilman	
Elias N. Chalet for Councilman	
Bloomfield Town Council Candidates – Carlos Bernard & Elias N. Chalet	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
 Limited Liability Corporation     
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
SAMUEL DEMATIO (SDM PROTECTIVE SERVICES (LLC))	5 FLYDSTONE CT E HANOVER NJ 07936

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: \_\_\_\_\_  
 Signed: [Signature]  
 Print Name: SAMUEL DEMATIO

Title: PRINCIPAL  
 Date: 2-20-14

Subscribed and sworn before me this <u>20</u> day of <u>February</u> , 2014  My Commission expires: <b>NOTARY PUBLIC OF NEW JERSEY</b> <b>My Commission Expires 5/1/2014</b>	<u>[Signature]</u> _____ (Affiant) <u>Doreen Fletcher</u> _____ (Print name & title of affiant) (Corporate Seal)
---	---

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant To N.J.S.A. 19:44A-20.8

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~

**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

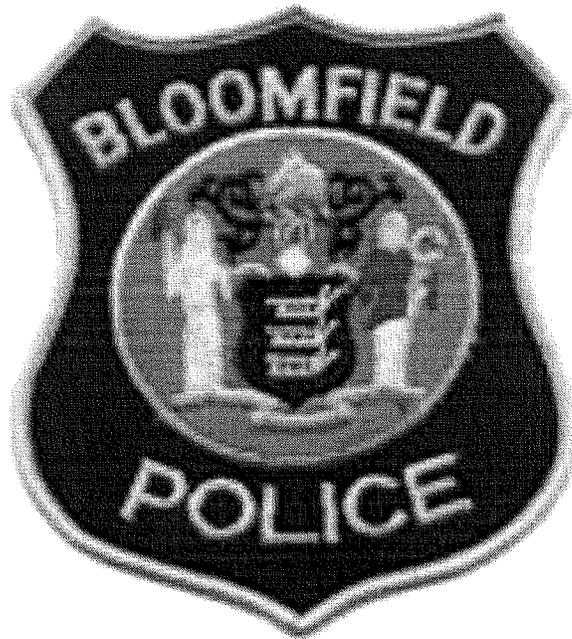
r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

**Proposal for Police Management Study:  
Bloomfield, NJ Police Department**



**SDM Protective Consulting Group LLC**

5 Fieldstone Court  
East Hanover, NJ 07936  
(973) 715-5162  
[sdmprotective@gmail.com](mailto:sdmprotective@gmail.com)

*Proposal for Police Management Study—Bloomfield Police Department*

This proposal is submitted in response to a request for a police management and operational efficiency study of the Bloomfield Police Department. The proposed analysis will examine the organizational structure and operational methodology of the Department. The study will include an in-depth review of its current staffing level, tours of duty worked and personnel deployed to same, community relationships and the internal affairs processes. We will also look at successful practices being utilized by departments of similar size and structure throughout the country. Successes will be examined through reports from the International Association of Chief's of Police and the Major Cities Chiefs organization. The goal of the analysis will be to provide the township administration with recommendations on how to improve operational efficiency through organizational and operational changes, while creating a bond and connection with the community that is as strong as it can possibly be. We will also review methods currently being utilized for crime analysis, deployment and staffing mirroring crime trends, and the use of technology to be as efficient as possible when dealing with emerging crime trends. A plan will also be introduced and presented for the creation of a Comstat accountability process. Comstat in any department creates accountability of the Commanders within the agency giving them both authority and responsibility. The finished product will give the Bloomfield Police Department a blueprint for the future to enhance and ensure that the agency is operating as efficiently and effectively as it possibly to provide the residents of Bloomfield with the best service possible.

*Proposal for Police Management Study—Bloomfield Police Department*

SDM Protective Consulting is owned and operated by Samuel DeMaio who is also the current Director of the Newark NJ Police Department. Director DeMaio has over 27 years of law enforcement experience with the majority of that time serving in supervisory and executive level management positions within the Newark Police Department. Director DeMaio is a graduate of the Senior Management Institute of Policing at Boston University, the executive leadership program given by the Kennedy School of Government at Harvard University and a current attendee of the 2013 FBI National Executive Institute. Director DeMaio is also an active member of the Major Cities Chiefs Association and the Police Executive Research Forum. In these capacities Director DeMaio has participated in countless studies and reorganizations of police departments throughout the country. The group assembled by Director DeMaio that works with SDM Protective Consulting boasts over one hundred years of law enforcement experience and executive leadership in major cities and departments throughout the state of New Jersey.

An analysis of the organization of the police department, calls-for-service, deployment practices, relationships with other law enforcement and municipal agencies, community organizations, staffing levels, tours of duty used, administrative procedures, and the internal affairs process will be completed. This will include a review of current policy and procedures, union contracts, crime information, and officer performance data as well as community surveys to obtain the view of the public on the department.

*Proposal for Police Management Study—Bloomfield Police Department*

The study will identify best practices in managing calls-for-service, current police practices, staffing levels, deployment practices, performance measures, crime analysis, organizational structure, tours of duty, supervisory span of control and the disciplinary process.

Comparisons of the Bloomfield Police Department will be conducted with other law enforcement agencies similar in size, crime rate, and community characteristics. Interviews and a community satisfaction survey will be conducted with a random sample of Bloomfield residents for input on the relationship between the police department and the public. Of interest is the perception of safety in Bloomfield, the perceived relationship between the public and the police from the community's perspective, effectiveness of the department's current methods of promoting its public image, and resident's perception of police presence. Interviews will also be conducted with command staff, supervisory and patrol officers from within the agency.

The police management study for the Bloomfield Police Department will include an in-depth review of the utilization of police resources. This will include an analysis of calls-for-service: the type of calls received, the frequency, the department's current response to each call, priority given to each type of call, response time, and an analysis of the frequency of calls by time of day and days of the week. Seasonal deployment and operational changes will also be explored. Most agencies deploy personnel consistently in a cookie cutter fashion throughout the year. Does a city need its police

*Proposal for Police Management Study—Bloomfield Police Department*

department to police in the same fashion in February as it does in July? The answer is no, and police departments in today's climate of diminished resources need to change seasonally to deliver services as effectively and efficiently as possible.

A review of the department's patrol response and posture will also be conducted. Tours of duty worked and patrol schedules are a key element of delivering service as efficiently as possible and will be analyzed in great detail. Alternate responses to calls-for-service will be explored, including but not limited to telephone reporting, on line reporting, and referral of non-criminal service requests to other municipal agencies.

A review of how technology is being used in the department to be as efficient as possible will also be done. This will be done in concert with an examination of how grant funding is, or is not being used by the department.

A review of civilians employed by the department will also be conducted. Civilianization of positions that are routinely performed by sworn personnel is an excellent process for increasing the number of uniformed officers on patrol.

The term of the consulting contract will be 6 months with the finished product being delivered to the township administration within that timeline. SDM Protective Services will also be available to the Mayor and Council for periodic presentations on results and findings as the analysis is in progress. Presentations can be done at council

*Proposal for Police Management Study—Bloomfield Police Department*

meetings in executive session, private meetings arranged by the Mayor and Council and/or in a setting where the community is engaged.

The total cost of the study and analysis will be \$80,000.00. Twenty five percent of the total will be due at the commencement of the study, (\$20,000.00) and the township will be billed the balance monthly over the 6 month period. Each of the 6 invoices to be billed will be \$10,000.00 each at the end of each of the 6 months.

The study period has a proposed commencement date of March 10<sup>th</sup> 2014.



Authorized Representative SDM Protective LLC



Authorized Representative from Twsp. Of Bloomfield  
Authorizing and approving proposal and commencement  
of services.

SAMUELE D. DE MAIO / PRINCIPAL INVESTOR  
3/20/14

Print name, title and date

END

Michael Venezia, Mayor

Print name, title and date