



**Township Council**  
1 Municipal Plaza  
Bloomfield, NJ 07003

**Louise M. Palagano**  
Municipal Clerk

<http://www.bloomfieldtwpnj.com>

Meeting: 02/03/14 07:00 PM

**2014 RESOLUTION AWARD OF PROFESSIONAL SERVICE**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR A PROFESSIONAL WBMA STATION MANAGER**

**WHEREAS**, the Township of Bloomfield needs the services of a Station Manager/Consultant for the local television Channel 35; and

**WHEREAS**, the Township desires to make this appointment under the provisions *N.J.S.A. 19:44A-20.5*, as a non-fair and open contract; and

**WHEREAS**, the Township Administrator has determined that the value of these services will exceed \$17,500; and

**WHEREAS**, this contract will end on December 31, 2014; and

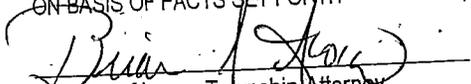
**WHEREAS**, Robert W. Duthaler, 186 Springbrook Trail, Sparta, New Jersey 07871 has submitted the attached proposal indicating he will provide the services at a cost of \$56,100.00; and

**WHEREAS**, Robert W. Duthaler has completed and submitted the attached Business Entity Disclosure Certification which certifies that he has not made any reportable contributions to a political or candidate committee in the Township of Bloomfield in the previous one year, and that this appointment will prohibit Robert W. Duthaler from making any reportable contributions through the duration of this contract; and

**WHEREAS**, the Director of Finance has certified that funds are available to cover the cost of this service.

**NOW, THEREFORE, BE RESOLVED**, that the Mayor and Council of the Township of Bloomfield authorizes the Township Administrator to enter into a contract with Robert W. Duthaler as described herein; and

APPROVED AS TO FORM AND PROCEDURE  
ON BASIS OF FACTS SET FORTH

  
Director of Law - Township Attorney

**BE IT FURTHER RESOLVED**, that no minimum payment is implied or guaranteed;  
and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification, the Township Administrator's Determination of Value, the proposal of Robert W. Duthaler and the contract itself be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that the above documents shall be available for public inspection at the office of the Township Clerk during regular business hours; and

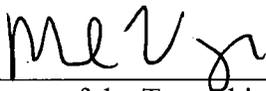
**BE IT FURTHER RESOLVED**, that the Township reserves the right to cancel this contract upon thirty (30) days notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contracts calls for a monthly retainer; and

**BE IT FURTHER RESOLVED**, that a notice of this action shall be printed once in the official newspaper of the Township of Bloomfield.

\*...\*...\*...\*

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on February 10, 2014.

  
\_\_\_\_\_  
Municipal Clerk of the Township of Bloomfield

  
\_\_\_\_\_  
Mayor of the Township of Bloomfield

✓ Vote Record - Resolution 3256						
<input checked="" type="checkbox"/> Adopted <input type="checkbox"/> Adopted as Amended <input type="checkbox"/> Defeated <input type="checkbox"/> Withdrawn <input type="checkbox"/> Tabled <input type="checkbox"/> Approved <input type="checkbox"/> Approved by Consensus <input type="checkbox"/> Not Discussed <input type="checkbox"/> Tabled with No Vote <input type="checkbox"/> Discussed <input type="checkbox"/> Veto by Mayor <input type="checkbox"/> Approved No Vote <input type="checkbox"/> Deferred			Yes/Aye	No/Nay	Abstain	Absent
	Elias N. Chalet		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Nicholas Joanow		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carlos Bernard		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Wartyna Davis		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Joseph Lopez		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Carlos Pomares		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Michael J. Venezia		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the professional/business entity has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding January 1, 2012 to any of the following named elected officials, candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Bloomfield as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<u>Elected Officials</u>	
Mayor Michael J. Venezia	
Councilman Joseph Lopez	Councilman Carlos Pomares
Councilman Elias N. Chalet	Councilman Nicholas Joanow
Councilwoman Wartyna Davis	Councilman Carlos Bernard
<u>Committees</u>	
Bloomfield Democratic Committee	
The Election Fund of Michael Venezia	
Team Venezia	
The Election Fund of Nicholas Joanow	
Friends of Carlos Bernard Councilman	
Elias N. Chalet for Councilman	
Bloomfield Town Council Candidates – Carlos Bernard & Elias N. Chalet	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership     
  Corporation     
  Sole Proprietorship     
  Subchapter S Corporation  
 Limited Partnership     
  Limited Liability Corporation     
  Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Robert W. Duthaler	186 Springbrook Trail, Sparta, NJ 07871

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Duke Multimedia Production  
 Signed: Robert W. Duthaler Title: Owner  
 Print Name: Robert W. Duthaler Date: 1-15-14

Subscribed and sworn before me this 15 day of

January, 2014  
 My Commission expires:

**Susan A. Wilke**  
 Notary Public of New Jersey  
 Commission Expires 9/5/2016

[Signature]  
 (Affiant)

(Print name & title of affiant) (Corporate Seal)

To: Bob Duthaler  
From: Ted Ehrenburg  
Subject: Terms of Employment: WBMA-TV

1. Bob Duthaler will be re-appointed to the position of Executive Director, WBMA-TV for the Township of Bloomfield effective January 1, 2014 at an annual salary of \$56,100.
2. This contract will be renewed annually with annual salary negotiations.
3. This position is considered part-time at 25 hours per week.
4. Bob Duthaler will report directly to the Township IT Director and will be responsible for the day-to-day operations of WBMA-TV and include the duties as stated below:
  - a) Daily Programming of Station
  - b) Oversee both paid and volunteer crew/staff
  - c) Create annual budget
  - d) Train Staff/Volunteers
  - e) Coordinate Production Schedules with volunteers
  - f) Other duties as may be assigned
5. There are no paid benefits (including Health and Life Insurance) and no paid vacations. Comp time (hours worked past 25 each week) can be accumulated to cover personal vacations or time off. This comp time does not carry over year to year.
6. Bob Duthaler will be able to attend three one day seminars per year
7. Bob Duthaler will be permitted paid time off for professional development and/or attendance at conferences, such as NJ League of Municipalities and Jersey Access Group.
8. Bob Duthaler will not be required to live within the boundaries of the Township of Bloomfield.

Date: \_\_\_\_\_ Bob Duthaler: \_\_\_\_\_

Date: \_\_\_\_\_ Ted Ehrenburg: \_\_\_\_\_