

**TOWNSHIP OF BLOOMFIELD
PUBLIC NOTICE
SOLICITATION OF PROFESSIONAL SERVICE CONTRACT FOR
FIREWORKS DISPLAY / PYROTECHNIC SERVICES**

The Township of Bloomfield is soliciting a request for Proposal (“RFP”) to provide

FIREWORKS DISPLAY / PYROTECHNIC SERVICES

for a contract period beginning on January 1, 2020 and ending December 31, 2020.

Sealed submissions will be received by the Township Clerk, or designated representative for the Township of Bloomfield, County of Essex, State of New Jersey on **Wednesday, January 29th, 2020, 10:30 A.M.** prevailing time, in Council Chambers, Municipal Building, Municipal Plaza, Bloomfield, New Jersey 07003, then publicly opened and read aloud. All proposals must be delivered to the Township Clerk’s Office, Township of Bloomfield, 1 Municipal Plaza, Room 214, Bloomfield, NJ 07003. **YOU ARE REQUIRED TO SUBMIT ONE (1) UNBOUND COPY OF THE PROPOSAL AND ONE (1) ELECTRONIC COPY ON A CD OR A THUMB DRIVE.**

All proposals shall include all of the information requested in the Standardized Submission Requirements and selection criteria, which is available on the internet at:

<http://bloomfieldtwpnj.com/DocumentCenter/View/396/Standardized-Submission-Requirements-for-Professional-Services-PDF>. Bids will be deemed incomplete if all of the documents are not submitted according.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract compliance and Equal Employment Opportunities in Public Contracts).

Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Mayor and Council reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in their judgment will be in the best interest of the Township. The Mayor and Council shall award the contract or reject all submissions no later than 60 days from receipt of same.

By authorization of the Mayor and Council of the Township of Bloomfield, Essex County, New Jersey.

The Township of Bloomfield, NJ is requesting proposal(s) for a firework display at Foley Field located at 1100 JFK Drive, Bloomfield, NJ 07003 on Saturday, July 4th, 2020.

Specifications:

- Outline the fireworks display program (e.g. Opening, body, mid-level, finale) and provide type and amount of shells (3” max), cakes, etc and sizes (U.S. diameter) being used for the display.
- Provide types and amounts of ground (set pieces) or low-level devices (cakes, candles) to be used.
- Provide timetable of: delivery of fireworks to site; set-up; live load; and display time.
- Successful bidder shall furnish a minimum of three licensed and recognized pyrotechnic operators and assistants to fire the show in 20 – 24 minutes with no drawn out pauses between shells. Successful bidder must supply the contact information of the scheduled pyrotechnic operators and assistants at least 72 hours before the date of the event.
- Successful bidder will furnish qualified personnel to conduct said program as its sole cost and expense and will pay all freight, express and cartage charges, all deliveries to be made f.o.b, Foley Field, 111 JFK Drive North, Bloomfield, New Jersey. Storage charges, if any, shall be at the sole cost and expense of the successful bidder, but no fireworks shall be at on site at Foley Field.
- Successful bidder is responsible for supplying all necessary materials for constructing mortar racks including lumber and HDPE (High Density PolyEthylene) tubes. At the conclusion of the fireworks display the successful bidder must conduct a complete and thorough search of the area to be made for unfired fireworks or pieces (duds) which have failed to function or ignite and shall dispose of same in a safe manner at the cost of the successful bidder.
- Before leaving the facility all garbage, debris and equipment must be removed from the site by the successful bidder. Under no circumstances are any materials or garbage be left behind.
- The successful bidder will be responsible to identify, apply and secure any permits necessary for the event.
- Proposal shall not exceed a total budget of \$23,000.

Certificate of Insurance Requirements:

1. General Liability limits of \$1,000,000 per occurrence combines single limit for bodily injury and property damage, with at least \$2,000,000 general aggregate. Contractual liability MUST be included. *Deductibles and Self-Insured Retentions must be declared and are subject to approval by The Township of Bloomfield.*
2. Automobile limits of \$1,000,000 per occurrence combined single limit for bodily injury and property damage with no aggregate.
3. Statutory Workers Compensation limits, including Employers Liability limits of \$500,000.
4. Umbrella Liability limits of \$4,000,000 preferred.
5. The member entity, and any associations or committees formed by the member entity to organize the event must be named as Additional Insureds on all liability policies.
6. An executed hold harmless agreement in favor of the member entity, signed by the successful bidder. (see enclosed)
7. The rain date must also be shown on the description section of the certificate.

Miscellaneous Requirements:

- Provide documentation that the Federal Aviation Administration (FAA) has been notified and approved the display. Any conditions imposed by the FAA must be obeyed in order to receive the display permit. Provide copies of all documentation issued.
- Successful bidder must be registered as a business with the New Jersey Department of Treasury, Division of Revenue and provide evidence of the same with the proposal
- Successful bidder must provide with the proposal evidence of proven success expertise and experience in the delivery of services.
- Successful bidder must provide with the proposal a list of three of the most recent displays indicating the customer name, phone number and date of service that were provided. The information will be used as references.
- Successful bidder shall not substitute aerial display or ground displays without the approval of The Township of Bloomfield.
- The Township of Bloomfield's Fire Official will determine the launching area for aerial displays, ground displays and the grand finale.
- The Township of Bloomfield may provide musical entertainment from 8:00 p.m. to 9:20 p.m. prior to the fireworks. The fireworks display will begin at approximately 9:20 p.m. at the conclusion of the performance.
- The Township of Bloomfield will furnish a secure area where the firework display will be conducted.
- In the event of inclement weather, which determination shall be at the sole discretion of the Department of Parks, Recreation & Cultural Affairs, said program shall be conducted on SUNDAY, JULY 5th AT NO ADDITIONAL COST to the Township of Bloomfield.

LOCATION: Foley Field, 1100 JFK Drive North, Bloomfield, NJ 07003

PROGRAM FOR: The Township of Bloomfield

DATE OF DISPLAY: Saturday, July 4, 2020 – Raid Date: Sunday, July 5, 2020

BUDGETED AMOUNT: \$23,000

ENTER QUANTITIES OF SINGLE FIRE SHELLS, EXHIBIT CANDLES & GRAND FINALE.
MAXIMUM SIZE SHELL FOR FOLEY FIELD IS (3) THREE INCHES”

OPENING

_____ cakes/exhibition candles
_____ under 2”
_____ 2 – 2.5”
_____ 3”

BODY

_____ under 2”
_____ 2 – 2.5”
_____ 3”

GRAND FINALE

_____ cakes/exhibition candles
_____ under 2”
_____ 2 – 2.5”
_____ 3”

TOTAL NUMBER OF SINGLE FIRE SHELLS _____

TOTAL NUMBER OF EXHIBITION CANDLES _____

TOTAL NUMBER OF GRAND FINALE _____

TOTAL NUMBER OF PIECES IN DISPLAY _____

FIREWORKS DISPLAY
HOLD HARMLESS AGREEMENT

Between the Township of Bloomfield and _____

WITNESSETH:

1. _____ (Contractor) agrees to release, indemnify and hold harmless the Township of Bloomfield from and against any loss, damage or liability, including attorneys' fees and expenses incurred by the latter entities and their respective employees, agents, volunteers or other representatives arising out of or in any manner relating to the manufacture, installation, firing or disassembly of any pyrotechnic equipment or device and/or the supervision and presentation thereof.

2. The applicant has furnished the Certificate of Insurance with limits of liability described below:

Workers Compensation/Employers Liability: _____

General Liability: _____

Automobile Liability: _____

Umbrella Liability: _____

A true copy of the Certificate of Insurance is attached indicating the member entity and applicable associations, recreations or committees formed by the member entity to organize the "event" must be named as additional insured on all liability policies.

3. The facilities will be used for the following purpose and no other:

Event: Independence Day Celebration & Firework Display Date: Saturday, July 4, 2020

Rain Date: Sunday, July 5, 2020

Dated: _____

Signed: _____
(Authorized Signature of the Contractor)

Witness: _____