

ENGINEERING DEPARTMENT  
ONE MUNICIPAL PLAZA  
Room 203

Paul D. Lasek, P.E.  
Township Engineer



TOWNSHIP OF BLOOMFIELD  
Bloomfield, New Jersey 07003-3487

TELEPHONE  
973 • 680 • 4009

FAX  
973 • 748 • 3520

## STANDARD APPLICATION FOR ENGINEERING DEPARTMENT PERMITS

Contractor Making Application: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor's Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

\*\*\*\*\*

### TYPE OF PERMIT REQUESTED

(CHECK ALL THAT APPLY)

Right-of-Way Opening

Potable Water Connection Permit

Right-of-Way Opening  
(Newly Paved Street)

Review/Endorsement of NJDEP Potable Water  
Permit  
(Endorsement of Application)

Sanitary Sewer Connection

Review/Endorsement of NJDEP Treatment Works  
Approval Permit  
(Endorsement of Application)

Stormwater Discharge Permit

Use of Municipal Hydrant

**Note: The above Engineering Permits are for work performed only within the public right-of-way of the Township of Bloomfield. Any construction within private property will require permits from the Bloomfield Department of Inspections.**

\*\*\*\*\*

### GENERAL APPLICATION INFORMATION

Address/Location of Work \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_

Property Owners' Name \_\_\_\_\_

Property Owners' Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Location of work: (Sketch details below. Indicate the curb, shoulder and property line. Application for a permit for major installations shall be accompanied by two (2) sets of plans drawn to scale including detailed information. Submission requirements for detailed plans shall be at the discretion of the Township Engineer or as required by the Township Code.

Excavation/Work Details:

Width \_\_\_\_\_ Length \_\_\_\_\_ Square Footage \_\_\_\_\_

Work will start on \_\_\_\_\_ Work will be completed on \_\_\_\_\_

Remarks/Comments/Special Conditions \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# APPLICATION FEES & BONDING

(All application fees & bonding shall be in accordance with the attached fee schedule)

Application Fee \_\_\_\_\_

Bond Amount \_\_\_\_\_

Contractor must have certification of notification to all utilities prior to excavation. The applicant agrees to comply with all terms, regulations and conditions of the application as specified in the Township Code or as amended. A copy of this permit and supporting plan shall be available on the project site at all times. The amount kept on deposit (file) will cover the full cost of the restoration and maintenance for one year as applicable.

The applicant, owner or agent responsible for this permit certifies that all information provided with this application is true and accurate to the best of their knowledge. Submission of inaccurate, false and/or misleading information will result in fines or penalties as specified in the Township Code.

Applicant's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Contractor's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

\*\*\*\*\*

Permit Approved By \_\_\_\_\_  
(Township Engineer)

Date \_\_\_\_\_

Permit Approved By \_\_\_\_\_  
(Assistant Township Engineer)

Date \_\_\_\_\_

## Do Not Write Below this Line

### REPORT OF INSPECTOR

Actual Work Started \_\_\_\_\_ Backfill Completed \_\_\_\_\_ Actual Size of Opening \_\_\_\_\_

Coldpatch Placed \_\_\_\_\_ Base Placed \_\_\_\_\_ Pavement Placed \_\_\_\_\_

Remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Inspector)

\_\_\_\_\_  
(Date)

### FOLLOW-UP INSPECTION

One Year Maintenance Inspection Date \_\_\_\_\_

Date of Inspection \_\_\_\_\_

Remarks \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Inspector)

\_\_\_\_\_  
(Date)

## APPLICATION CHECKLIST

### Right of Way Opening Permit

- Completed Engineering Application Form.
- Detailed Plans (Major Projects Only).
- Application Fee.
- Performance Bond.

### Sanitary Sewer Connection Permit; Stormwater Discharge Permit; Potable Water Connection Permit

- Completed Engineering Application Form.
- Detailed Plans (Major Projects Only- Three-Family Residential or Greater and Non-Residential).
- Engineer's Cost Estimate (Three-Family Residential or Greater and Non-Residential).
- Application Fee Calculation (Three-Family Residential or Greater and Non-Residential).
- Application Fee.
- Performance Bond.

### Use of Municipal Hydrant

- Completed Engineering Application Form.
- Location Map/Diagram of Proposed Hydrant.
- Application Fee.
- Performance Bond.

### Review & Endorsement of NJDEP Treatment Works and Potable Water Applications

- Completed Engineering Application Form.
- Copy of NDJEP Application Package **including, but not limited to Final Design Drawings, Endorsement Forms, Engineer's Report, Design Specifications, Cost Estimates.**
- Application Fee.

# FEE SCHEDULE

## Right of Way Opening Permit

### Road Opening Permit

Application Fee.....	\$50.00
Performance Bond .....	\$2,000.00

### Road Opening Permit

(Newly paved Street)

Application Fee .....	\$50.00
Performance Bond .....	\$20,000.00
Maintenance Bond .....	\$5,000.00

## Sanitary Sewer Connection (Rev. 06-1-16)

### Application Fee

Single & Two-Family Residential Units .....	\$75.00 per connection
Three-Family Residential or Greater .....	\$2.00 per gpd*
Non-Residential Uses .....	\$2.00 per gpd* (maximum fee \$2,500.00)

### Performance Bond

Single & Two-Family Residential Units .....	\$5,000.00
Three-Family Residential or Greater and Non-Residential Units .....	120% of estimated cost of construction** of the Connection or a minimum of \$10,000 whichever is greater.

## Potable Water Connection Permit (Rev. 06-1-16)

### Application Fee

Single & Two-Family Residential Units .....	\$75.00 per connection
Three-Family Residential or Greater .....	\$2.00 per gpd*
Non-Residential Uses .....	\$2.00 per gpd* (maximum fee \$2,500.00)

### Performance Bond

Single & Two-Family Residential Units .....	\$5,000.00
Three-Family Residential or Greater and Non-Residential Units .....	120% of estimated cost of construction of the Connection or a minimum of \$10,000 whichever is greater.

## Stormwater Discharge Permit

### Application Fee

Roof Leader to Gutter .....	\$ 50.00 per connection
Storm Sewer to Catch Basin or Gutter .....	\$ 75.00 per connection
Storm Sewer to Main .....	\$100.00 per connection

## Use of Municipal Hydrant

Use of Municipal Hydrant .....	\$250.00 per day (Minimum initial fee shall \$500.00***)
Performance Bond .....	\$5,000.00

## Review/Endorsement of NJDEP Applications

Sanitary Sewer Treatment Works Approval .....	\$500.00
Potable Water Permit .....	\$500.00

\*Gallons per Day. Flow estimates shall be based upon the criteria specified in NJAC 7:14A-23.3 – Projected Flow Criteria

\*\*Estimate of Construction Costs shall be provided by the applicant and shall be certified by a Licensed Professional Engineer in the State of New Jersey

\*\*\*Applicant is required to submit fee for two days. If hydrant is used for only one day, A one day fee of \$250.00 will be refunded.