



Township Council
1 Municipal Plaza
Bloomfield, NJ 07003

R2511-25

Louise M. Palagano
Municipal Clerk

<http://www.bloomfieldwpnj.com>

Meeting: 11/17/25 07:00 PM

2025 RESOLUTION AWARD OF PROFESSIONAL SERVICE

RESOLUTION: AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO THE FAIR AND OPEN PROCESS FOR ASSISTANT PROSECUTOR WITH MAITE M. MATOS LAW FOR 2026

WHEREAS, the Township of Bloomfield requires the services of an Assistant Prosecutor and has advertised the need for this professional service on the Township of Bloomfield's website as part of the fair and open process pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Administrator has certified in writing that the value of the service will exceed \$17,500; and

WHEREAS, Maite M. Matos Law (hereinafter "Professional") has submitted a proposal to provide services; and

WHEREAS, after review and evaluation of the proposals it is recommended that a contract for the services be awarded to Maite M. Matos Law not to exceed \$20,000; and

WHEREAS, this contract will take effect January 1, 2026 and will end on December 31, 2026 or until a successor is appointed; and

WHEREAS, the Director of Finance is certified that funds are available to cover the cost of these services in account #5-01-20-155-102; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Bloomfield authorizes and directs the Township Administrator to enter into a contract/retainer agreement with the Professional within 10 days as described herein; and

BE IT FURTHER RESOLVED, that this contract/retainer agreement is entered into in accordance with the Standardized Submission Requirements for Professional Services and no minimum payment is implied or guaranteed; and

BE IT FURTHER RESOLVED, that all of the terms contained in the Standardized Submission Requirements for Professional Services are incorporated into the Professional's contract/retainer unless specifically excluded; and

BE IT FURTHER RESOLVED, that in accordance with Standardized Submission Requirements the Township reserves the right to cancel this contract upon thirty (30) days notice and the Professional shall only be paid for the work completed or on a pro-rated amount if the contract calls for a monthly retainer; and

BE IT FURTHER RESOLVED, that the Professional's response to the request for Professional Services shall be placed on file with this resolution and a copy of the contract/retainer agreement entered into; and

BE IT FURTHER RESOLVED, that the contract should incorporate the terms and conditions contained in Professional's response to the request for Professional Services.

* ... * ... * ... *

Approved as to form and procedure on basis of facts set forth.



Director of Law-Township Attorney

I do hereby certify that the funding will be legally appropriated per the above information for the purpose specified in the attached contract. Furthermore, it has been represented to me that the contracts have been processed in accordance with the applicable provisions of New Jersey Local Public Contract Law and the Code of the Township of Bloomfield.



Chief Financial Officer

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Township of Bloomfield at a meeting of said Township Council held on November 17, 2025.

Luzmila H. Palacios

Municipal Clerk of the Township of Bloomfield

Jenny E. Mundell

Mayor of the Township of Bloomfield

✓ Vote Record – Resolution						
☐ Adopt			Yes/Aye	No/Nay	Abstain	Absent
☐ Deny						
☐ Withdrawn	Rosalee Gonzalez		☒	☐	☐	☐
☐ Table	Nicholas Joanow		☒	☐	☐	☐
☐ Not Discussed	Sarah Cruz		☒	☐	☐	☐
☐ First Reading	Monica Charris Tabares		☒	☐	☐	☒
☐ Table with no Vote	Wartyna Davis		☒	☐	☐	☐
☐ Approve	Widney Polynice		☒	☐	☐	☐
☐ Veto by Mayor	Jenny Mundell		☒	☐	☐	☐
☐ Discussion						
☐ Defeated						
☐ Discussion No Vote						