

State of New Jersey  
Department of Children and Families  
**Office of Licensing (OOL)**  
1-877-667-9845

EDA  
TBT

**COURTESY LIFE SAFETY CHECKLIST**

Contact Person:		Title: (if applicable)		Courtesy # COU122982	
Sponsoring Organization or Owner: Angela Burgos		Email Address: angela@kidzuniversity.com		Phone Number: (201)779-0014	
Mailing Address: 92 Monroe Street		City: Garfield City		State: NJ	Zip Code: 07026
Center Name: Bloomfield Early Learning Center by Kidz University			County & County #: Essex13		Proposed Age Group: 0 - 13 years
Proposed Site Address: 120 Arlington Ave		City: Bloomfield		State: NJ	Zip Code: 07003
Inspector: Josezetta Manning		Inspector: Lashawn Pickens		Request Date: 04/10/2023	
				Inspection Date: 05/18/2023	

**Basis of Inspection: Manual of Requirements for Child Care Centers, New Jersey Administrative Code 3A:52**

<input checked="" type="checkbox"/> New Center	Relocation	Increase	Age Change	Space Evaluation	License Number:
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# of Stories: 2	Basement: <input checked="" type="radio"/> Yes <input type="radio"/> No	Kitchen: <input checked="" type="radio"/> Yes <input type="radio"/> No	Outdoor Play Area: <input checked="" type="radio"/> Yes <input type="radio"/> Off-Site <input type="radio"/> No	# of Sinks: 6	# of Toilets: 10	# of Urinals: 4
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Floor	Room #	Areas to Be Used/Room Measurements	Occupancy	
			4 or More	Not Towards Capacity*
1	1	33.9 x 18.2 = 616.9	17	
1	2	(100.5 x 16.4) + (16.4 x 8.5) + (11.2 x 9.7) = 1896.2	54	
2	3	17.4 x 13.5 = 234.9	6	
2	4	13.8 x 12 = 165.6	4	
2	5	18.6 x 14.2 = 264.1	7	
2	6	18.6 x 9.7 = 180.4	5	
2	7	18.6 x 9 = 167.4	4	
2	8	19.8 x 18.6 = 368.2	10	
2	9	(39.7 x 25.5) - (10.5 x 9.5) = 912.6	26	
2	10	27.2 x 17.8 = 484.1	13	
2	11	21.1 x 17.8 = 375.5	10	

<b>Estimated Licensed Capacity Based on Space and Toilet/Sinks:</b>	90
See "D1" on Page 3 to Serve Total Capacity Based on Space:	156

*\*Small rooms accommodating 3 or fewer children and rooms used for occasional use only shall not be counted towards the licensed capacity.*

**A person seeking a Child Care Center License or a Certificate of Life Safety Approval to operate a center shall comply with:**

✓		<b>A. All applicable provisions of the Manual of Requirements for Child Care Centers. 3A:52</b>
✓		1. Obtain a child care center license from the OOL prior to operating.
		2. Obtain an updated child care center license from the OOL prior to using new space or accepting children outside the ages indicated on your current license.
✓		3. Submit preliminary and/or final architectural drawings to the OOL for review and approval prior to beginning construction, increase and/or age change renovations.
✓		<b>B. All applicable provisions of the New Jersey Uniform Construction Code (NJUCC). 3A:52, Subchapter 5</b>
✓		1. For early childhood programs, the center shall submit to the OOL, a copy of the Certificate of Occupancy (CO) as issued by the local construction official which indicates the use of the building to be a child care center, use group:
		<p>a. E (Educational) for buildings accommodating children 2 ½ years of age and/or older.</p> <p>i. An automatic fire suppression system shall be:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> installed for an E-use located in a 2 story, type 5 construction (wood frame).</li> <li><input type="checkbox"/> maintained in full operating condition for an E-use located in a 2 story, type 5 construction (wood frame). (Verify the type of construction with your architect and/or your local construction official.), or</li> </ul> <p>ii. An automatic fire suppression system shall be:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> installed for building spaces below level of exit discharge (basement level) <u>unless each classroom has 1 exterior exit door at ground level.</u></li> <li><input type="checkbox"/> maintained in full operating condition for building spaces below level of exit discharge (basement level) <u>unless each classroom has 1 exterior exit door at ground level.</u></li> </ul>
✓		<p>b. I-4 (Institutional) for buildings accommodating children less than 2 ½ years of age.</p> <p>i. An automatic fire suppression system shall be:</p> <ul style="list-style-type: none"> <li>✓ installed.</li> <li><input type="checkbox"/> maintained in full operating condition. (Verify the type of construction with your architect and/or your local construction official.)</li> </ul> <p>This requirement may not be needed when the following conditions are met:</p> <ul style="list-style-type: none"> <li>1) the facility is located at the level of exit discharge;</li> <li>2) the facility accommodates 100 or fewer children;</li> <li>3) each child care room has an exit door directly to the exterior; and 4) the building is <b>not</b> a Type 3B or 5B construction.</li> </ul>
		2. For school age programs, the center shall submit to the OOL a copy of the CO or Continued Certificate of Occupancy (CCO) as issued by the local construction official which indicates the use of the building to be any of the following: A-3 (Assembly use); A-4 (Assembly use prior to 11-5-03); E (Educational use); I-2 (Institutional use prior to 11-5-03); or I-4 (Institutional use).
✓		3. If required under the Uniform Construction Code, <b>PROVIDE</b> the following:
		<ul style="list-style-type: none"> <li>✓ an automatic fire alarm and/or detection system;</li> <li>✓ a manual fire alarm system, with pull alarms at exterior doors;</li> <li>✓ illuminated exit signs and emergency lighting; and</li> <li>✓ portable fire extinguishers.</li> </ul>
		4. If required under the Uniform Construction Code, <b>MAINTAIN IN FULL OPERATING CONDITION</b> the following:
		<ul style="list-style-type: none"> <li><input type="checkbox"/> an automatic fire alarm and/or detection system;</li> <li><input type="checkbox"/> a manual fire alarm system, with pull alarms at exterior doors;</li> <li><input type="checkbox"/> illuminated exit signs and emergency lighting; and</li> <li><input type="checkbox"/> portable fire extinguishers.</li> </ul>
✓	✓	5. Exits:
		<ul style="list-style-type: none"> <li>✓ The center shall have two independent unobstructed exits from each floor.</li> <li>✓ The distance between exits shall not be less than one-third of the diagonal dimension when equipped throughout with an automatic <input type="checkbox"/> sprinkler system or not less than one-half of the diagonal dimensions of the area to be served. Verify the dimensions with your architect and/or your local construction official to determine the distance.</li> <li><input type="checkbox"/> An exit shall not pass through a room subject to locking, or through a boiler or furnace room.</li> <li>✓ Exit doors shall swing in the direction of exit when serving occupancy of more than 50.</li> <li>✓ Any door exiting directly to the outside that is used to accommodate more than 50 occupants shall be equipped with panic hardware.</li> <li><input type="checkbox"/> Doors in enclosed exit stairs shall swing in the direction of exit and must be self-closing. Exit doors shall not block the exit of people utilizing the floors above.</li> </ul>

✓	6. Provide a fire separation assembly, if required under the Uniform Construction Code: <input checked="" type="checkbox"/> between floors. <input checked="" type="checkbox"/> between uses. <input checked="" type="checkbox"/> for storage areas underneath exit stairways (1-hour fire separation).		
	7. All wood paneling not proven to be fire rated shall be removed.		
	8. If a boiler or furnace room is in the basement, a control switch for the boiler or furnace must be provided at the top of the stairs leading to the basement.		
	9. Handrails: <input type="checkbox"/> shall be provided on at least one side of all stairways having three or more risers. <input type="checkbox"/> shall be 34 to 38 inches above the nosing of treads.		
	10. Guardrails shall: <input type="checkbox"/> be provided on all open sides of landings that are accessible to children. <input type="checkbox"/> be not less than 42 inches above the nosing of the treads. <input type="checkbox"/> have intermediate guards spaced not more than 4 inches apart or otherwise protected to prevent head entrapment. <input type="checkbox"/> be provided on all stairs with 3 or more risers.		
✓	11. Provide mechanical ventilation to the outside as needed in: <input type="checkbox"/> heater rooms. <input checked="" type="checkbox"/> kitchens. <input checked="" type="checkbox"/> bathrooms.		
✓	12. Take necessary action to ensure accessibility compliance as required by the local construction official in accordance with the Barrier Free Subcode.		
✓	<b>C. All applicable provisions of the New Jersey Uniform Fire Code (NJUFC). 3A:52, Subchapter 5</b>		
✓	1. Obtain/maintain on file the Life Hazard Use Certificate of Registration applicable to licensed capacity/ages served.		
✓	<b>D. All applicable provisions of the State Sanitary Code. 3A:52, Subchapter 5</b>		
✓	1. If the center intends to serve meals to the children, secure a copy of the building's health inspection approval. This approval shall indicate that the center meets all local and state sanitary codes and poses no health hazards to the children served, and that the kitchen and food preparation area comply with Chapter 24 of the State Sanitary Code for use as a retail food establishment.		
✓	2. A refrigerator: <input checked="" type="checkbox"/> shall be provided for early childhood centers operating for more than 3 consecutive hours. <input type="checkbox"/> shall be accessible to school age child care centers that store perishable foods or medication.		
	3. The center that is located or plans to be located in a hospital or other health facility shall submit to the OOL a letter from the Department of Health indicating that department's approval.		
✓	<b>E. All applicable provisions of the Manual of Requirements for Child Care Centers pertaining to toilet facilities and plumbing. 3A:52, Subchapter 5</b>		
✓	1. Number of toilets and sinks needed to accommodate the number of children served: <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Early Childhood 5.5(a)4ii</u>  <input type="checkbox"/> 6-15 children - 1 toilet, 1 sink*  <input type="checkbox"/> 16-30 children - 2 toilets, 2 sinks  <input type="checkbox"/> 31-45 children - 3 toilets, 3 sinks  <input type="checkbox"/> 46-60 children - 4 toilets, 4 sinks  <input type="checkbox"/> 61-75 children - 5 toilets, 5 sinks  <input checked="" type="checkbox"/> 76-90 children - 6 toilets, 6 sinks  <input checked="" type="checkbox"/> Each additional 30, add 1 toilet and 1 sink </td> <td style="width: 50%; vertical-align: top;"> <u>School Age 5.4(a)5i</u>  <input type="checkbox"/> 6-25 children - 1 toilet, 1 sink*  <input type="checkbox"/> 25-50 children - 2 toilets, 2 sinks  <input type="checkbox"/> 51-75 children - 3 toilets, 3 sinks  <input type="checkbox"/> 76-100 children - 4 toilets, 4 sinks  <input type="checkbox"/> Each additional 50, add 1 toilet and 1 sink </td> </tr> </table> <p>*For centers serving 15(EC) 25(SA) or fewer children, the local construction official may require a second toilet facility.</p>	<u>Early Childhood 5.5(a)4ii</u> <input type="checkbox"/> 6-15 children - 1 toilet, 1 sink* <input type="checkbox"/> 16-30 children - 2 toilets, 2 sinks <input type="checkbox"/> 31-45 children - 3 toilets, 3 sinks <input type="checkbox"/> 46-60 children - 4 toilets, 4 sinks <input type="checkbox"/> 61-75 children - 5 toilets, 5 sinks <input checked="" type="checkbox"/> 76-90 children - 6 toilets, 6 sinks <input checked="" type="checkbox"/> Each additional 30, add 1 toilet and 1 sink	<u>School Age 5.4(a)5i</u> <input type="checkbox"/> 6-25 children - 1 toilet, 1 sink* <input type="checkbox"/> 25-50 children - 2 toilets, 2 sinks <input type="checkbox"/> 51-75 children - 3 toilets, 3 sinks <input type="checkbox"/> 76-100 children - 4 toilets, 4 sinks <input type="checkbox"/> Each additional 50, add 1 toilet and 1 sink
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✓	2. Provide a minimum of one sink in each classroom that serves children under 2 ½ years of age.		
✓	3. Toilet facilities and sinks shall be located: <input checked="" type="checkbox"/> on each floor level(s) used by early childhood programs; or <input type="checkbox"/> no more than 1 floor above or below the floor level(s) used by school age child care programs.		
	4. For school age child care programs, children shall be afforded privacy, appropriate to their age and development when toileting.		
✓	5. Provide cold running water and a supply of hot tap water not exceeding: <input checked="" type="checkbox"/> 110° Fahrenheit for early childhood programs; or <input type="checkbox"/> 120° Fahrenheit for school age child care programs.		

✓	<b>F. All applicable provisions of the <u>Manual of Requirements for Child Care Centers</u> pertaining to lighting, heating, and ventilation. 3A:52, Subchapter 5</b>
✓	1. All fluorescent tubes and incandescent light bulbs shall have protective covers or shields.
✓	2. During program activities, at least 20 foot-candles of natural or artificial light shall be provided in all rooms used by the children.
✓	✓ 3. Provide additional light in specified areas.
	4. Provide at least 5 foot-candles of natural or artificial light in all rooms used by children during naptime.
✓	5. Parking areas, pedestrian walkways, or other portions of the premises subject to use by the center occupants at night shall be illuminated to provide safe entrance to and egress from the center.
✓	6. Ensure that a minimum temperature of 68°F is maintained in all areas used by children, including in hallways and bathrooms.
✓	7. Steam/hot water pipes and radiators shall be protected by screens, guards, insulation, or any other suitable, non-combustible protective device.
	8. The center shall not use portable liquid fuel-burning, wood-burning, or electric heating appliances.
	9. Crawl spaces, attic spaces, and all doors and windows used for natural ventilation shall be provided with insect screening: <input type="checkbox"/> for early childhood programs; or <input type="checkbox"/> for centers with school age programs that serve food.
✓	<b>G. All applicable provisions of the <u>Manual of Requirements for Child Care Centers</u> pertaining to general indoor requirements. 3A:52, Subchapter 5 &amp; 7</b>
✓	1. Ensure all areas accessible from the center are available for inspection, including storage areas and additional floors.
	2. Ensure centers co-located in multi-use buildings: <input type="checkbox"/> secure all exits and spaces approved for the use of the licensed child care center to restrict access by other building occupants and tenants. <input type="checkbox"/> prevent access from all public corridors. <input type="checkbox"/> do not share common areas such as hallways, gyms, and bathrooms.
	3. Floors, carpeting, ceilings, walls, and other surfaces shall be kept clean and in good repair.
✓	4. Ensure all play equipment, materials, and furniture for indoor use are used in accordance with the manufacturer's instructions and play equipment intended for outdoor use shall not be used indoors.
	5. All windows and other glass surfaces that are not made of safety glass and that are located within 36 inches above the floor shall have protective guards.
	6. Install window guards, with the approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of facility windows.
	7. All lally columns in areas used by the children shall have protective padding placed around them from the floor to a height of: <input type="checkbox"/> at least 48 inches for early childhood programs. <input type="checkbox"/> at least 72 inches for school age child care programs.
✓	8. For early childhood programs, a center utilizing a kitchen facility and/or food preparation area shall ensure that the kitchen facility and/or food preparation area is separated from other areas of the center by a door, gate, screen, or other barrier to prevent accidental access by children.
	9. All balconies, roof tops, platforms, egress areas, verandas and/or all floor levels used by children that are above the first floor and subject the children to an open drop or atrium shall be protected by barriers consisting of safety glass or any other materials approved by the Office of Licensing. Such barriers shall extend at least 5 feet above the floor level.
	10. For early childhood centers in newly constructed buildings that serve fewer than 16 children, or all school age programs regardless of capacity, or centers in existing buildings shall equip every room used by children except for kitchens and toilet facilities, with one of the following options: a. a centrally supervised audio or visual monitoring system; b. uncovered and unobstructed glass panels and/or two-way mirrors covering at least 10 percent of one interior wall; c. security mirrors in hallways that reflect the actions in the room(s) used by children; or, d. one interior door leading to every room designated for use by children shall: 1) be left open; 2) have uncovered and unobstructed windows or cutouts; 3) be a dutch door; or 4) be removed.
	11. Proposed early childhood centers that will serve 16 or more children in newly constructed buildings shall equip every room designated for use by children except for kitchen and toilet facilities with either uncovered and unobstructed glass panels or two-way mirrors.
✓	12. The diapering area shall be within 15 feet of a sink that is not used for food preparation. Diapering shall not take place in an area or on a surface used for food preparation.
✓	13. Children under the age of 2 ½ years of age shall be limited to the level of exit discharge.
	14. Provide cots for nap areas located on a concrete slab, unless carpet and sufficient padding is installed.

✓	<b>H. All applicable provisions of the <u>Manual of Requirements for Child Care Centers</u> pertaining to environmental regulations, lead paint, asbestos hazards, and radon testing. 3A:52, Subchapter 5</b>
✓	1. Submit a Letter of Prior Uses from the municipality, county or State indicating whether the building has ever housed a use classified under the UCC, N.J.A.C. 5:23, as Group F (factory/industrial); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon), Group M (gas station) or Group A (Funeral Home) per DCA environmental guidance for child care centers. For more information, check the DCA website at <a href="http://www.state.nj.us/dep/dccrequest/prioruses.html">http://www.state.nj.us/dep/dccrequest/prioruses.html</a> or call (609) 984-7609. <b><u>All new or relocating centers after 3/6/2018 shall not be located in a building that was formerly a dry cleaner or funeral home.</u></b>
✓	2. Submit a Water Supply Certification indicating the center is serviced by a public community water system demonstrated through a copy of a bill from that water company. If the center's water source is not from a public community water system, provide documentation from the DEP that water sampling results demonstrate compliance with maximum contaminant levels. For more information, check the DEP, Bureau of Safe Drinking Water (BSDW) website at <a href="http://www.state.nj.us/dep/dccrequest/safedrink.html">www.state.nj.us/dep/dccrequest/safedrink.html</a> or call (609) 292-5550.
✓	3. If the center is supplied by a public community water system, documentation of water testing conducted by a DEP certified laboratory shall be submitted. The testing for lead and copper shall be from all faucets and other sources used for drinking water or food preparation and at least 50% of all indoor water faucets used by the center. For more information, check the DEP website at <a href="http://www.nj.gov/dep/watersupply/schools.htm">http://www.nj.gov/dep/watersupply/schools.htm</a> .
	4. Submit documentation from the public school's drinking water test for centers operating in a public school building concurrently used as a public school. For information, check the DEP website, <a href="http://www.state.nj.us/education/lead/">http://www.state.nj.us/education/lead/</a> .
✓	5. A Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) specific to the child care center indicating that no further action is needed for the site on which the center is located, including all outdoor play areas. <i>For current information</i> , check the DEP website at <a href="http://www.state.nj.us/dep/dccrequest">http://www.state.nj.us/dep/dccrequest</a> or call (609) 984-2038.
✓	6. Submit a current letter or other approval from the DOH, Indoor Environments Program, for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (nail salon), or M (gas station); or c) located in a building built prior to 1978; or d) located near a known hazardous area. <b><u>Contact DOH prior to taking action</u></b> to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at <a href="http://www.nj.gov/health/eohap/childcare/index.shtml">www.nj.gov/health/eohap/childcare/index.shtml</a> .
✓	7. If the building was constructed prior to 1978 and you apply to operate a child care center at this site, you must submit documentation from a licensed lead evaluator/abatement contractor to verify that no lead paint hazards are present before a license can be issued. Lead hazards must be abated by a licensed contractor. For more information, check the DCA website, <a href="http://www.state.nj.us/dca/divisions/codes/offices/leadhazard_abatement.html">http://www.state.nj.us/dca/divisions/codes/offices/leadhazard_abatement.html</a> .
✓	8. Asbestos may be present at the site. If you apply to operate a child care center at this site, you must submit documentation from a licensed asbestos tester/abatement contractor to verify that no asbestos hazards are present before a license can be issued. For current information, check the DOH website at <a href="http://www.nj.gov/health/ceohs/asbestos/">http://www.nj.gov/health/ceohs/asbestos/</a> .
✓	9. Have the center tested for radon and post the test results in a prominent location. For more information, check the DEP website at <a href="https://www.state.nj.us/dep/rpp/radon/scl_day.htm">https://www.state.nj.us/dep/rpp/radon/scl_day.htm</a> .
✓	<b>I. All applicable provisions of the <u>Manual of Requirements for Child Care Centers</u> pertaining to outdoor areas. 3A:52, Subchapter 5</b>
✓	1. Early childhood programs for children over the age of 10 months shall provide a minimum of 350 square feet of net outdoor space. Provide an additional 35 square feet per child when more than 10 children use the outdoor space at one time. 5.3(a)7i
✓	2. Ensure a fence for the outdoor play area: <input checked="" type="checkbox"/> is provided. <input type="checkbox"/> is maintained in good repair.
✓	3. The proposed location of the outdoor play area will require, in addition to the fence, additional protection due to exposure to vehicular traffic.
	4. Ensure there is at least one means of egress out of the play area that leads to a public walkway.
	5. Ensure that land locked properties provide an easement by necessity to gain access to egress.
	6. Centers sharing an outdoor play area must have a schedule for separate outdoor time.
	7. Centers utilizing an outdoor play area off location in accordance with N.J.A.C. 3A:52-5.4(a)7iv must secure prior OOL approval upon application
	8. Develop procedures to ensure the safety of the children en route to the outdoor play area which shall be in close proximity to the center.
✓	9. Provide resilient surfacing, that meets the ASTM F-1292 standard for impact attenuation (resiliency), under all play equipment that subjects children to a fall and as specified by the U.S. Consumer Product Safety Commission. (1-800-638-2772 or <a href="http://www.cpsc.gov">www.cpsc.gov</a> .)
✓	10. All outdoor play equipment shall meet public playground equipment design standards ASTM F-1487 and ASTM F-2373 (for children 6 months through 23 months), as specified by the U.S. Consumer Product Safety Commission (1-800-638-2772 or <a href="http://www.cpsc.gov">www.cpsc.gov</a> ). Play equipment must be specifically age appropriate for the ages served.
✓	11. Ensure all play equipment, materials, and furniture for outdoor use are used in accordance with the manufacturer's instructions.
✓	12. Remove all debris from outdoor areas.

