

# Township of Bloomfield Community Calendar Policy and Disclaimer

## Definition

The Township of Bloomfield Community Event Calendar is a feature of the Township's web site which allows the Township and community to request post events in a common location to be viewed by the general public.

## General

The Township of Bloomfield Community Event Calendar is open to the general public as a common place to request post events. Submission of events by members of the public constitutes establishing some guidelines.

All events submitted to the Township of Bloomfield Community Event Calendar are subject to public disclosure, under applicable local, state and/or Federal law.

The Township reserves the right to restrict or remove any content that is deemed in violation of this event calendar policy or any applicable law.

## Acceptable Events

Events submitted to the Township of Bloomfield Community Event Calendar containing any of the following forms of content shall not be allowed for posting:

- Profane language or content;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation;
- Sexual content or links to sexual content;
- Solicitations of commerce;
- Conduct or encouragement of illegal activity;
- Information that may tend to compromise the safety or security of the public or public systems; or
- Content that violates a legal ownership interest of any other party

The Township of Bloomfield Community Event Calendar Moderator shall allow posting of all events which are within the stated guidelines, with the exception of the prohibited content listed above.

## Ongoing Event Length

Ongoing events may be posted on the Township of Bloomfield Community Event Calendar up to a year out from the current date of event submission. Any ongoing events submitted to the Calendar Moderator that extend beyond a year from date of event submission will be edited by the Calendar Moderator to extend for only one year beyond the submission date.

## Event Location

Events posted on the Township of Bloomfield Community Event Calendar should be located within the legal boundaries and jurisdiction of the Township of Bloomfield.

## Author Identification

All Township public event submitters shall be clearly identified by their event submissions. **Anonymous posting of events shall not be allowed.**

All event postings requests shall be accompanied by valid event submitter contact information including a name, email address and phone number.

## Moderation

All event postings requests shall be moderated by a Township-authorized calendar moderator, who shall review and approve all event submissions for conformance to Acceptable Event standards.

Items submitted for consideration to be posted on the Township calendar shall be reviewed during business hours (8:30am – 4:30pm) on Mondays thru Fridays. Items submitted after business hours on Fridays and over the weekends will not be reviewed for posting until the following business week.

## Disclaimer

The Township of Bloomfield Community Event Calendar is provided as a community service to Township of Bloomfield citizens and community organizations. Though the calendar is moderated for posting acceptable events, the Township does not endorse nor verify the information included. If an entry includes a link to a web site that does not end in bloomfieldtwpnj.com, the City does not control nor review the content or operation of that web site. The Township guarantees neither the authenticity, accuracy, appropriateness nor security of the link, web site or content linked thereto. The Township urges you to exercise caution when accessing any unfamiliar web site.