

ENGINEERING DEPARTMENT
ONE MUNICIPAL PLAZA, RM 203
Paul D. Lasek, P.E.
Township Engineer

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engineering@bloomfieldwpnj.com
www.bloomfieldwpnj.com



Permit # _____

Type: _____ Date: _____

Amount: _____ Mode: _____

Location: _____

TOWNSHIP OF BLOOMFIELD
Bloomfield, New Jersey 07003-3487

**STANDARD APPLICATION FOR
ENGINEERING DEPARTMENT PERMITS**

CHECK ALL THAT APPLY. APPLICATION FEE IS NON-REFUNDABLE. CASH OR CHECK ONLY.

- | | | |
|---|--|--|
| <input type="checkbox"/> Right-of-Way Opening | <input type="checkbox"/> Stormwater Discharge | <input type="checkbox"/> Potable Water Connection |
| <input type="checkbox"/> Right-of-Way Opening
(Under Moratorium) | <input type="checkbox"/> Use of Municipal Hydrant | <input type="checkbox"/> Review/Endorsement of NJDEP Potable
(Endorsement of Application) |
| <input type="checkbox"/> Sidewalk/Curb/Apron | <input type="checkbox"/> Sanitary Sewer Connection | <input type="checkbox"/> Review/Endorsement of NJDEP Treatment
Works Approval Permit (Endorsement of Application) |

Note: The above Engineering Permits are for work performed only within the public right-of-way of the Township of Bloomfield.
Any construction within private property will require permits from the Bloomfield Department of Inspections.

CONTRACTOR INFORMATION

ALL CONTRACTOR'S MUST SUBMIT A COPY OF THEIR INSURANCE WITH APPLICATION

Contractor Making Application: _____ **Date** _____

Contractor's Address _____ **Phone #** _____

License # _____ **E-mail** _____

***REQUIRED**

GENERAL APPLICATION INFORMATION

Checklist on page 3 must be completed before submitting application.

Application for a permit for major installations shall be accompanied by two (2) sets of plans drawn to scale including detailed information.
Submission requirements for detailed plans shall be at the discretion of the Township Engineer or as required by the Township Code.

Location of Work _____ **Block** _____ **Lot** _____

Property Owner's Name _____ **E-mail** _____

Property Owner's Address _____ **Phone #** _____

Excavation/Work Details:

***REQUIRED**

Width _____ **Length** _____ **Sq. Footage** _____ **Work will start on** _____ **Will be completed on** _____

Remarks/Comments/Special Conditions _____

STANDARD ENGINEERING PERMIT

(All application fees & bonding shall be in accordance with the attached fee schedule)

Location _____ Permit Type _____ Permit Fee _____

Bond Amount _____ Bond # _____ Expiration Date _____

Contractor must have certification of notification to all utilities prior to excavation. The applicant agrees to comply with all terms, regulations and conditions of the application as specified in the Township Code or as amended. A copy of this permit and supporting plan shall be available on the project site at all times. The amount kept on deposit (file) will cover the full cost of the restoration and maintenance for one year as applicable.

The applicant, owner or agent responsible for this permit certifies that all information provided with this application is true and accurate to the best of their knowledge. Submission of inaccurate, false and/or misleading information will result in fines or penalties as specified in the Township Code.

Applicant's Signature _____ Print Name _____ Date _____

Contractor's Signature _____ Print Name _____ Date _____

Permit Approved By _____ Date _____

(Township Engineer)

Permit Approved By _____ Date _____

(Engineering Dept.)



TOWNSHIP OF BLOOMFIELD
ENGINEERING DEPARTMENT
ONE MUNICIPAL PLAZA, RM 203
BLOOMFIELD, NJ 07003

Permit # _____

INSPECTION PROCESS CALL 973-680-4009 TO SCHEDULE INSPECTION
YOU MUST RECEIVE APPROVAL PRIOR TO POURING CONCRETE OR CLOSING THE ROAD.

SIDEWALK, APRON & CURBING

TWO (2) Inspections are required.

1. First inspection to be scheduled once the work site has been excavated and framed out. The contractor shall demonstrate proper preparation of compacted subgrade and framing.
2. A second inspection is required after 3/4" crushed stone or granular subbase and expansion joints have been installed.

RIGHT OF WAY, SANITARY SEWER CONNECTION, POTABLE WATER CONNECTION, STORMWATER DISCHARGE

TWO (2) Inspections are required.

1. First inspection must be performed before road or ROW can be backfilled and restored.
2. Inspection photos must then be emailed once the road or ROW is restored. engineering@bloomfieldtwpnj.com

APPLICATION CHECKLIST

Right of Way Opening Permit; Sidewalk/Curb/Apron Permit

- | | |
|--|--|
| <input type="checkbox"/> Completed Engineering Application Form. | <input type="checkbox"/> Application Fee. |
| <input type="checkbox"/> Detailed Plans (Major Projects Only). | <input type="checkbox"/> Performance Bond. |

Sanitary Sewer Connection Permit; Stormwater Discharge Permit; Potable Water Connection Permit

- | | |
|---|--|
| <input type="checkbox"/> Completed Engineering Application Form. | |
| <input type="checkbox"/> Detailed Plans (Major Projects Only- Three-Family Residential or Greater and Non-Residential). | |
| <input type="checkbox"/> Engineer's Cost Estimate (Three-Family Residential or Greater and Non-Residential). | |
| <input type="checkbox"/> Application Fee Calculation (Three-Family Residential or Greater and Non-Residential). | |
| <input type="checkbox"/> Application Fee. | <input type="checkbox"/> Performance Bond. |

Use of Municipal Hydrant

- | | |
|--|--|
| <input type="checkbox"/> Completed Engineering Application Form. | <input type="checkbox"/> Application Fee. |
| <input type="checkbox"/> Location Map/Diagram of Proposed Hydrant. | <input type="checkbox"/> Performance Bond. |

Review & Endorsement of NJDEP Treatment Works and Potable Water Applications

- | | |
|--|---|
| <input type="checkbox"/> Completed Engineering Application Form. | <input type="checkbox"/> Application Fee. |
| <input type="checkbox"/> Copy of NDJEP Application Package including, but not limited to Final Design Drawings, Endorsement Forms, Engineer's Report, Design Specifications, Cost Estimates. | |



Know what's below.
Call before you dig.

Call 811 or 1-800-272-1000

FEE & BOND SCHEDULE

Right of Way Opening Permit

Road Opening Permit

Application Fee	\$50.00
Performance Bond	\$2,000.00

Road Opening Permit (Under Moratorium)

Application Fee	\$50.00
Performance Bond	\$20,000.00
Maintenance Bond	\$5,000.00

Sidewalk/Curb/Apron Permit

Road Opening Permit

Application Fee	\$25.00
Performance Bond	\$1,000.00

Sanitary Sewer Connection (Rev. 06-1-16)

Application Fee

Single & Two-Family Residential Units	\$75.00 per connection
Three-Family Residential or Greater	\$2.00 per gpd*
Non-Residential Uses	\$2.00 per gpd* (maximum fee \$2,500.00)

Performance Bond

Single & Two-Family Residential Units	\$5,000.00
Three-Family Residential or Greater and Non-Residential Units	120% of estimated cost of construction** of the Connection or a minimum of \$10,000 whichever is greater.

Stormwater Discharge Permit

Application Fee

Roof Leader to Gutter	\$ 50.00 per connection
Storm Sewer to Catch Basin or Gutter	\$ 75.00 per connection
Storm Sewer to Main	\$100.00 per connection

Use of Municipal Hydrant

Use of Municipal Hydrant	\$250.00 per day (Minimum initial fee \$500.00***)
Performance Bond	\$5,000.00

Potable Water Connection Permit (Rev. 06-1-16)

Application Fee

Single & Two-Family Residential Units	\$75.00 per connection
Three-Family Residential or Greater	\$2.00 per gpd*
Non-Residential Uses	\$2.00 per gpd* (maximum fee \$2,500.00)

Performance Bond

Single & Two-Family Residential Units	\$5,000.00
Three-Family Residential or Greater and Non-Residential Units	120% of estimated cost of construction of the Connection or a minimum of \$10,000 whichever is greater.

Review/Endorsement of NJDEP Applications

Potable Water Permit	\$500.00
Sanitary Sewer Treatment Works Approval	\$500.00

* Gallons per Day. Flow estimates shall be based upon the criteria specified in NJAC 7:14A-23.3 – Projected Flow Criteria

** Estimate of Construction Costs shall be provided by the applicant and shall be certified by a Licensed Professional Engineer in the State of New Jersey

*** Applicant is required to submit fee for two days. If hydrant is used for only one day, a one day fee of \$250.00 will be refunded.