



# TOWNSHIP OF BLOOMFIELD

*New Jersey*

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1 Municipal Plaza • Bloomfield, New Jersey 07003

[www.bloomfieldtwpnj.com](http://www.bloomfieldtwpnj.com)

## **POSITION: DIRECTOR OF FINANCE/CFO**

**Department:** Finance

**Brief Description:**

Municipality with combined budgets of approximately \$100 million, is seeking a FT Director of Finance/CFO. The Director of Finance/CFO reports to the BA and is responsible to oversee the major financial functions of the Finance Department which includes Tax Assessment, Tax and Utility Collection, Financial Operations, Accounts Payable and two utilities.

**Qualifications:**

Candidate must have comprehensive knowledge of laws and administrative policies governing municipal finance; CMFO license and Bachelor's degree required, CPA license a plus. Must demonstrate ability to supervise and motivate a staff of 15 individuals. Must be proficient in Word, Excel, Outlook and Edmuds. Strong communication skills and management/supervisory experience is required.

**Salary:** Salary is commensurate with experience.

**How to Apply:**

Please send cover letter, resume and references to Kimberly Duva, Asst. Twp. Administrator, [kduva@bloomfieldtwpnj.com](mailto:kduva@bloomfieldtwpnj.com)

**Closing Date:** TBD

\*Bloomfield Township is an Equal Opportunity Employer\*

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