



## Bloomfield Department of Health & Human Services

### DASHBOARD

#### 2018 - Monitoring the Quarterly Progress of the Department's Goals

##### Divisions of Bloomfield Department of Health & Human Services:

##### 1) Administration/Vital Records

Vital Records, also known as Vital Statistics, handles records of life events which must be kept under government authority. It includes birth certificates, marriage licenses, death certificates, and records of civil unions and domestic partnerships. Vital Records is mandated by New Jersey Department of Health, NJAC 8:52: Public Health Practice Standards of Performance for Local Boards of Health in NJ.

[http://www.nj.gov/health/lh/documents/chapter\\_52.pdf](http://www.nj.gov/health/lh/documents/chapter_52.pdf)

##### 2) Environmental Health

Environmental Health conducts routine sanitary inspections of businesses and service providers. The sanitary inspections include but is not limited to food at restaurants, deli's, cafeterias, schools, and churches, daycare centers, nursing and boarding homes. Business inspections are conducted at hair and nail salons, barber shops, tattoo/body art shops, massage parlors, gyms, pet shops/pounds, youth camps and public schools. Inspections are also performed in response to citizen complaints. These complaints can be about solid waste, litter, rodents, noise, odor, housing, property maintenance issues and insufficient heat (from Oct. 1 thru May 15). Other services to local businesses are plan review for new establishments or renovation and inspections for certificate of occupancy. This Division is also responsible for collection of water samples to ensure safe drinking water from residents and local businesses within Bloomfield. Environmental Health offers Food Handler Training Course to individuals who work in food establishments. Environmental Health is mandated by New Jersey Department of Health, NJAC 8:52: Public Health Practice Standards of Performance for Local Boards of Health in NJ.

[http://www.nj.gov/health/lh/documents/chapter\\_52.pdf](http://www.nj.gov/health/lh/documents/chapter_52.pdf)

##### 3) Health Education

Health Education assesses the health of the community and develops and provides education programs and promotional materials designed to help residents abandon unhealthy behaviors and adopt new ones. It also provides grant writing and administrative support for the department. Health Education is mandated by the New Jersey Department of Health, NJAC 8:52: Public Health Practice Standards of Performance for Local Boards of Health in NJ. [http://www.nj.gov/health/lh/documents/chapter\\_52.pdf](http://www.nj.gov/health/lh/documents/chapter_52.pdf)

##### 4) Human Services and Social Services

Human Services is the township's outpatient mental health and social services center. Public health social workers provide counseling, crisis intervention, home visits and assessments as required by state-mandated practice standards. A licensed psychotherapy professional provides medication consultation and prescribes medication as needed. Public health social workers screen patients to determine if they are receiving all applicable services from government programs and nonprofit agencies. Referrals and linkage to programs that provide utility, food, prescription, housing, etc., are also provided. Social work scope of practice and practice standards can be accessed through the NASW - National Association of Social Workers.

##### 5) Public Health Nursing

Public Health Nursing provides no-cost/low-cost screening for the residents of Bloomfield. Public Health Nursing provides Child Health Conference, which provides immunizations, infant and childhood

development screenings and lead screening. The Public Health Nursing Office also provides Tuberculosis Testing, Management of Latent TB infection, Peri-Natal Hepatitis B Case Management, and Lead Case Management. Annual immunization audits are performed on all Child Care Centers, Nursery Schools, Public and Private Schools. Public Health Nurses conduct communicable disease investigation and surveillance which prevents the spread of disease.

Public Health Nursing is mandated by the New Jersey Department of Health, NJAC 8:52: Public Health Practice Standards of Performance for Local Boards of Health in NJ.

[http://www.nj.gov/health/lh/documents/chapter\\_52.pdf](http://www.nj.gov/health/lh/documents/chapter_52.pdf)

## **ADMINISTRATION**

**Goal 1:** To decrease department-wide office supply spending.

**Objective 1:** To create a master office supply list and bring the three divisions' supplies into one central location by July 31, 2018.

**Status:** Not Achieved. There is not enough room to store all of the divisions' supplies in one location.

**Objective 2:** To create a department-wide office supply ordering policy by July 31, 2018.

**Status:** Not Achieved.

**Objective 3:** To decrease department-wide office supply spending by 5% by Dec. 31, 2018.

**Status:** In Progress

**Goal 2:** To make office supplies more readily available

**Objective 1:** To decrease by 50% the number of days between an employee requesting a supply item and an employee receiving a supply item by December 31, 2018.

**Status:** In Progress

## HEALTH EDUCATION

### *Healthy Eating*

**Goal 1:** To increase access to nutrition education resources and local organic produce.

**Goal 2:** To provide a fresh produce market that accepts SNAP benefits.

**Status:** Achieved.

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### *The Bloomfield Department of Health and Human Services is bringing the Veggie Truck to Bloomfield!*

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**Would you like to buy farm fresh vegetables?**

**Would you like to buy directly from the farm?**

**Would you like to buy them right in your neighborhood?**

**WELL HERE IS YOUR CHANCE!!!!!!**

City Green, Inc., is a non-profit organization dedicated to facilitating the establishment of urban farms and gardens in northern New Jersey's cities to create increased access to healthy local food while cultivating education in food systems, nutrition and the environment. The veggie truck is a mobile farm stand that sells farm fresh fruits and vegetables to communities around New Jersey. It will be in front of the Bloomfield Public Library, 90 Broad St., every Tuesday, 11 a.m.-1 p.m., until Oct. 27.

**SENIOR CHECKS/ EBT/ and FOOD STAMPS ACCEPTED!**

### *Active Living*

**Goal 1:** To increase active living opportunities for all Bloomfield residents.

**Objective 1:** By December 2018, obtain endorsements from the mayor and other governmental entities to encourage walking and other physical activity through the township.

**Status:** Achieved.

Bloomfield was recently selected for a Safe Routes to School (SRTS) Gold Recognition Award from EZ Ride for its efforts in providing children with safer, more accessible walking and bicycle routes to school. The SRTS initiative is driven by less students walking to school, a tripling of the prevalence of overweight

children, and the higher U.S. rate of asthma and Type II diabetes. Less traffic, cleaner air and energy conservation also figure into the equation.

The township has participated in Walk to School Days, a walkability assessment, community meetings and implemented a travel plan with infrastructure upgrades.

Quarter 4 Note: We unveiled the township's first parklet Saturday, Oct. 6, 2018, at Harvest Fest. It was set up on Broad Street that morning and was on display all day. One parking space was converted into a "mini-park" with benches, planters and chalkboard area. The purpose of introducing the parklet at Harvest Fest was to maximize its visibility so residents could actually see what a parklet is and understand its use and purpose. No decision has been made on where the parklet will ultimately be placed.

**Objective 2:** By December 2018, hold five separate events to encourage participation in Bloomfield's walkability initiative.

**Status:** Achieved.

We conducted 12 walks on Tuesdays as part of "Let's Walk," a free program of guided and themed walks for those who are interested in developing a healthier lifestyle. The walks were led by members of the NJ Bike and Walk Coalition and started at the City Green veggie truck, from June to October.

**Do you know of an intersection where you would like to see the Pedestrian Safety Campaign? Reach out to Bloomfield Health & Human Services.**

**Keep up with all the activities of this program by reading the blog posts at: [njhcn.org](http://njhcn.org)**

### [Health Department Awareness](#)

**Goal:** To increase public awareness of the Health Department's functions and services.

**Objective 1:** To create 6 podcasts that feature the Health Department's functions and services by Dec. 31, 2018.

**Status:** Achieved.

**Objective 2:** To create 4 television/radio broadcasts that feature the Health Department's functions and services by Dec. 31, 2018.

**Status:** Achieved.

**Comments:** The radio show is done in partnership with WBCR, the Bloomfield College internet radio station. The college is closed July and August.

### Lead Education – QI Project

**Goal:** To increase educational outreach to Bloomfield residents and workers for lead hazard prevention.

**Objective 1:** To conduct (5) educational tabling sessions within the community on lead hazard prevention by December 31, 2018.

**Status:** Achieved.

**Objective 2:** To create (3) different campaign messages on lead hazard prevention to disseminate into the community by December 31, 2018.

**Status:** Achieved.

## **ENVIRONMENTAL HEALTH**

**Goal:** To decrease the number of quality of life complaints in Bloomfield by increasing surveillance in business districts and targeted areas.

**Objective:** To enhance Pro-active Investigations procedures in the Public Health Nuisance/Solid Waste Complaint Protocol by April 13, 2017.

**Status:** In progress. While the department has not yet added finished pro-active language to the PHN/Solid Waste Complaint Protocol, there is a working document.

**Objective:** To decrease the number of quality of life complaints received in Bloomfield by 10% by December 30, 2017.

**Status:** Achieved.

We performed additional actions (daily canvassing and when possible, walking the business district once a month in Spring/Summer) to increase surveillance/visibility. This has been a successful tool, from a community outreach standpoint as well as awareness from merchants in terms of what we expect as enforcement agents.

**New Objective:** To decrease the number of quality of life complaints received in Bloomfield by 5% in 2018.

**Status:** Achieved.

**2017:** Quality of Life complaints in Q1 and Q2 combined: 1,037

**2018:** Quality of Life complaints in Q1 and Q2 combined: 905

132 less complaints rec'd/investigated or 12.72% less for the 1<sup>st</sup> 6 months of 2018 compared to the 1<sup>st</sup> six months of 2017.

**Objective:** To increase the number of proactive investigations.

2018 1st Quarter: 107

2018 2nd Quarter: 407

2018 3<sup>rd</sup> Quarter: TBA

While there was no specific goal, the more proactive/visible we are in enforcing our codes and citing violations, the more people will quickly realize that they need to comply and keep their properties in good shape. Since the start we have been successful in receiving less complaints year in and year out due to the additional proactive work/enforcement. The better shape properties are in in terms of no high grass, garbage, litter, etc., the less complaints we will receive. We will also find less properties with citable issues.

**Goal:** To increase surveillance during routine inspections.

**Objective 1:** To decrease the amount of handwashing violations during routine inspections.

**Status:** Achieved.

**Objective:** To reduce the amount of satisfactory inspections with violations by 10% by Dec. 31, 2018.

**Status:** In progress.

**Baseline 2017:** 105 inspections -> 39 inspections satisfactory with handwash violations: 37.14% of all inspections

- 46 inspections satisfactory without handwash violations
- 10 inspections conditional with handwash violations
- 6 inspections conditional without handwash violations
- 3 inspections unsat with handwash violations
- 1 inspection unsat without handwash violations

**Jan. 1 – Oct. 1, 2018 inspections:** 60 total inspections

- 16 inspections satisfactory with handwash violations (15 inspections violations corrected on site): 26.67% of all inspections
- 24 inspections satisfactory without handwash violations
- 15 inspections conditional with handwash violations
- 3 inspections conditional without handwash violations
- 1 inspection unsat with handwash violations
- 1 establishment closed



## **HUMAN SERVICES**

### **Mental and Social Health**

**Goal:** To increase access to opportunities for improved mental and social health for all Bloomfield residents.

Bloomfield Human Services works with agencies that provide homelessness preventions funds, shelters and mental health services. The Division also works with landlords, PSE&G and mortgage companies to assist individuals and families who need financial assistance. As part of its case management, the Division collaborates with organizations that assist residents with health insurance, legal referrals, assisted living, nursing home assistance, utility, rental, food programs and medication to ensure residents receive any and all programs they qualify for.

**If you have any questions or would like to know if you qualify, please contact the Bloomfield Human Services Division at 973.680.4017 or [humanservices@bloomfieldtwpnj.com](mailto:humanservices@bloomfieldtwpnj.com)**

**Objective:** By December 2018, at least 10 eligible individuals will receive homelessness prevention funding.

**Status:** Achieved.

**Objective:** By December 2018, at least 10 eligible families will receive homelessness prevention funding.  
**Status:** Achieved.

**Goal:** To organize demographic and informational data of clients in Human Services in electronic format to determine past service history and to expedite services.

**Objective 1:** To increase electronic access to client data by 100% to all staff in Human Services by Dec. 31, 2017.

**Status:** Not achieved. Unfortunately, we were unable to find a developer who could build a database that fit the Department's needs and budget.

### *Section 8 Residents – QI Project*

**Goal:** To improve coordination of Human Services and Section 8 resources for Bloomfield residents.

**Objective 1:** To increase by 50% the number of initial contacts made by Section 8 clients to Human Services for resources by December 31, 2018.

**Status:** In Progress

**Baseline 2017:** 67

**Goal:** 101



## PUBLIC HEALTH NURSING

### Health Screenings

**Goal:** To increase access to chronic disease screenings for all Bloomfield residents.

**Objective:** By December 2017, at least two additional community partners will collaborate with the BDHHS to conduct blood pressure & BMI screenings.

**Status:** Accomplished. The two new partners were Church on the Green and Heritage Village.

**New Objective:** By December 2018, the BDHHS will screen or work with community partners to screen for both blood pressure and blood sugar in at least 550 individuals.

**Status:** In Progress.

1<sup>st</sup> Quarter (Jan., Feb., March): 172 individuals were screened for blood pressure and diabetes. Of those screened, 144 were blood pressure screenings and 28 were diabetic screenings.

2<sup>nd</sup> Quarter (April, May, June): 205 individuals were screened for blood pressure and diabetes. Of those screened, 167 were blood pressure screenings and 38 were diabetic screenings.

3<sup>rd</sup> Quarter (July, Aug., Sept.): 168 individuals were screened for blood pressure and diabetes. Of those screened, 145 were blood pressure screenings and 23 were diabetic screenings.

4<sup>th</sup> Quarter (Oct., Nov., Dec.) Since October 2018, 58 individuals have been screened for blood pressure and diabetes. Of those screened, 47 were blood pressure screenings and 11 were diabetic screenings.

These 4<sup>th</sup> quarter numbers are subject to change as we continue to screen individuals through December 2018.

### *Childhood Blood Level Lead Screenings - QI Project*

**Goal:** To increase childhood blood lead level screenings in Bloomfield.

**Objective:** To establish and coordinate five lead screening and outreach programs in collaboration with Bloomfield Health Department's Health Education and Lead Team division by June 30, 2018.

**Status:** Not Achieved. Only 4 lead screening and outreach programs were conducted by that date. However, the objective was accomplished by July 17, 2018.

**Objective #2:** To increase by 50% the number of children up to 72 months of age in Bloomfield that are screened for blood lead levels by December 31, 2018.

Status: Achieved: This Quality Improvement project continues to remain in progress through December 31, 2018.

In 2017, 4 children were screened.

As of October 2018, 114 children had been screened.

1<sup>st</sup> Quarter (Jan., Feb., March): 1 child was screened.

2<sup>nd</sup> Quarter (April, May, June): 64 children were screened.

3<sup>rd</sup> Quarter (July, Aug., Sept.): 33 children were screened.

4<sup>th</sup> Quarter (Oct., Nov., Dec.): 27 (thru 11.15.18) children were screened.

**New Objective for 2019:** To increase by 20% the number of children up to 72 months of age in Bloomfield that are screened for blood lead levels by December 31, 2019.

**Influenza Vaccination Compliance**

**Goal:** To increase the influenza vaccination compliance rate of Bloomfield child care centers

**Objective:** To compose and distribute documents and related materials for submission to child care centers regarding influenza vaccination by December 2017

**Status:** Achieved.

2017	
<b>August</b>	Letter mailed to child care center directors regarding NJDOH influenza requirements.
<b>September</b>	Notification letter created and emailed to child care center directors for distribution to parents.
<b>October</b>	Flyers created and sent to child care center directors for posting and distribution, which included reminder of NJDOH influenza requirement and availability of influenza vaccine at BDHHS.
<b>November</b>	Phone script was drafted and child care center directors were called to evaluate compliance status.
<b>December</b>	Reminder email sent to all child care center directors; informational packets also mailed, which included audit guidelines, vaccine information and NJDOH requirements.

**Objective:** To increase the overall influenza vaccination compliance rate of Bloomfield child care centers by 5% By March 31, 2018.

**Status:** Achieved.

There was a 7% increase in the compliance rate from the 2016-2017 school year to the 2017-2018 school year.

2016-2017 school year: 1121 Charts reviewed, 70 children deficient. 93.8% compliance rate.

2017-2018 school year: 1022 Charts reviewed, 0 children deficient. 100% compliance rate.

*Comments: The data were compiled per review of immunization records of children attending daycare/pre-schools in Bloomfield and the IMM-15 Report that is sent to NJDOH. The review of charts are subject to an audit and re-audit. The re-audit is performed one month after the initial audit, as per State Guidelines. All activity was concluded at the end of the first quarter.*