

**Township of Bloomfield
Parks, Recreation & Cultural Affairs Advisory Committee**

Meeting Minutes – April 15, 2021 – 7:01PM
Bloomfield Civic Center, 84 Broad St

1. PLEDGE OF ALLEGIANCE:

Mr. Cantalupo requested all present to rise and salute the flag

2. ROLL CALL

P - Mr. Cantalupo

P - Mrs. Francisco

P - Ms. Estrela

P - Mr. Felix

AB - Mr. Gamble

P - Mrs. Hann

P - Mr. Jenkins

P - Mr. Marek

AB - Mr. Tall

AB - Councilman Ted Gamble

3. APPROVAL OF MINUTES: March 18, 2021

Committee Member Hann made a motion to approve the March minutes, seconded by Committee Member Jenkins. All present approved unanimously, with the abstention of Committee Members Cantalupo, Francisco, and Hann.

4. COMMUNICATION

- A. Hearing of the Public – None
- B. Written - None

5. REVIEW OF TREASURY BILL LISTS

No one had any questions, comments, or concerns.

6. REPORTS OF STANDING COMMITTEES

- A. Parks Report by Director – See Packet
- B. Sub-Committee

- 1. Committee Member Felix stated he sent an email out to his awards committee about making changes to the submitted documents. Director Scurman stated Committee Member Francisco emailed him some edits and he made those updates. He then stated the Committee still has to finalize what they want to call their award. Committee Member Felix then stated he spoke to his Committee to see if they can give an award to a group instead of just an award to a single person.

2. Committee member Marek stated he inspected Vassar and Clarks and forwarded the information to Director Scurman and the facilities Committee members. He then stated the next scheduled parks are Pulaski and Brookside, and eventually get down to Wright's field to look at the property at 15 Cedar St.
3. Committee Member Estrela stated she wanted to highlight the great job Gabriela Guida did implementing the Broad Steps Open Art Gallery. She said it was pretty amazing to see all of the 50 pieces of art, including her own. She also stated the virtual exhibit is great especially for those who cannot make it outside to see everyone's art.

7. ADMINISTRATIVE BUSINESS

A. Programming Calendars – See Packet

B. Spring Program Registration Statistics

1. Director Scurman stated he included the statistics from Community Pass so you can see how many registered and how much money is coming in. They had to cancel a couple classes due to low enrollment.

C. Softball

1. Suburban Softball – 1 Full Team
2. Peppermint Softball – Practices started
 - i. Majors – 3 teams of 11
 - ii. Minors – 2 teams of 14
 - iii. Rookie – 14 participants
3. Men's Slow Pitch – No League

D. Peppermint Softball

1. Director Scurman stated they are pushing back the start of the league to allow suburban to take place. Peppermint league will start around May 1st, and the suburban league will end somewhere around May 15th. He then stated they are going to allow the suburban kids to enter into a redraft if they want to participate, so those kids will be redrafted back on to the remaining teams they have to have more competitiveness to them. Traditional league will end mid to late June like it always had.

E. Track & Field – Started 4/13 – 38 participants

1. Director Scurman stated there are 38 participants, which is pretty good and the track coach from the middle school, Brianne Cilvick, is still coaching.

F. Broad Steps – Open Air Gallery

1. Director Scurman stated it starts from the high school, goes down to Lackawanna and then all the way down Washington Street. He then stated there are some areas by 6 points, and there are 50 banners up.

G. Collins House – NJ Historic Trust Grant Application

1. Director Scurman stated they are applying on Monday night before the Mayor and Council and requested an authorization to go out for a grant for phase 7 of the project, a \$900,000 grant with a \$450,000 match from the Town and \$450,000 match from NJ Historic Trust. He then stated if they get the grant, they would be able to finish the house.

H. Local Recreation Improvement Grant (ADDED)

1. Director Scurman stated he just received a grant notification this week for a local recreation improvement grant, which he is going to apply for the returfing of Vassar and Clarks. The GMAX tests that were performed recently were a little higher than he would have liked, still in compliance, but over the years the GMAX test numbers have increased. He already notified the Town if they do not get the grant then they have to try and use COVID Care Act Recovery money, or if not, they have to go out next year for capital and bond for it.
2. Director Scurman stated there is also an Urban Parks Grant, which is for Historic Preservation, so they will also apply for the Collins House if they get that grant, they can use that as their match to the NJ Historic Trust Grant.

8. UNFINISHED BUSINESS

- A. Town Pub Fundraiser – 4/28 – 30% of sales – See flyer in packet.
- B. Municipal Donation Program – See Packet
 - a. Park Bench
 - b. Tree Donation
- C. Little Library – Milbank Park & Halcyon Pond
 1. Director Scurman stated there is still no movement.
- D. Financial Literacy Program
 1. Director Scurman stated he did reach out to their contact at the Middle School given to them by Mr. Gamble. He then stated it is a little busy right now and it would be something for them to do in the Fall when everyone goes back to school because it will be better in person.
- E. Cedar Street – Parcel of land
 1. Director Scurman stated whenever they are ready to do it, to give him a heads up and he will call that person a head of time, so no one gets shocked.
- F. National Fitness Campaign
 1. Director Scurman stated he did reach out to the Administrator, and he asked them to try and come up with ideas and projects with the Recovery Act money, and this was one Director Scurman put in for. He then stated he does not know where that is going to go if it goes anywhere, but if it's not done through the Recovery Act, and this is something they feel strongly about, he can ask through Community Development. He stated if they are going to do that project, he thinks they really need to attend to the field house that is there and that may get costly.
- G. Senior Citizen Vaccine Transportation
 1. Director Scurman stated Dina has been doing a tremendous job of following up with all of the seniors who are getting vaccinated. He then stated they stopped giving out Johnson and Johnson and are back to Moderna. The health department is making phone calls, there is a new hotline number the Town will start promoting.

H. Little League Opening Day – 4/17 – Vassar Turf 10AM

1. Director Scurman stated little league is stating this Saturday and discussed with the league that they are going to have an 11&12 year old ceremony only, without a parade, and the kids will be announced at the ceremony. He then stated the Mayor & Council have been invited and he would like to extend that invitation to the Committee.

I. Beautification Committee – Civic Center & Library - 5/22

1. Director Scurman stated Councilwoman Mundell is doing a beautification project at the Civic Center and Library on May 22nd; weeding, adding some flowers, mulch, etc., and if anyone wanted to volunteer they will be there from about 8am to Noon.

J. End of Year Report

1. Director Scurman stated he is still working on it.

9. NEW BUSINESS

A. Summer Camp – Preliminary Overview – See Packet

- a. Refund Policy Discussion – See Packet

B. Sports Clinics – Preliminary Overview & Calendar – See Packet

1. Director Scurman stated they are doing sports clinics in the morning for those kids that do not qualify for BOE program, and they will also do afternoon sports clinics, and try to be outside as much as they possibly can. He then stated the sports clinics will be 6 weeks from July 6th – August 15th.

C. Summer of Fun Sponsorship – See Packet

- a. Fundraising Update – See Packet

D. Summer of Fun Event – Preliminary overview – See Packet

E. TAP Grant – Wrights Field Tow Path

1. Director Scurman stated they are now able to enter into the agreement for the tow path, which will be from the Berkeley avenue bridge to Newark avenue, and are going to create a pathway with succeeding areas, overlooks, and interpretive signage will all be done through a \$430,000 grant for the construction of the project, and a \$370,000 grant for the administration like consulting work and plans that is part of the TAP grant.

F. Financial Disclosure Statements

1. Director Scurman stated he sent an email out on Tuesday and asked anyone who has not filled it out yet to do so right away, and anyone that has questions can reach out to Kathy or Louise.

10. CLOSED SESSION - NONE

11. ADJOURNMENT

Board Member Felix made a motion to adjourn the meeting, seconded by Board Member Estrela. All present approved unanimously.