

REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH FEBRUARY 18, 2021

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Independent Press* and posted on the Public Bulletin Board in the Municipal Building, was called to order on February 18, 2021 at 6:39 p.m. via video conference.

ROLL CALL

Director Lore showed the following members to be present:

Joel Elkins, President	Present (video conference)
Dr. Ruchi Mehta, Vice President	Present (video conference)
Antonia Rodriguez, Member	Present (video conference)
Denise Serbay, Member	Present (video conference)
Sarah Bonilla, Member	Present (video conference)
Council Liaison, Wartyna Davis	Absent

Also present: Karen Lore, Director of Health & Welfare (video conference), and Michael Fitzpatrick, Health Officer (video conference).

APPROVAL OF MINUTES

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, reviewed the January 21, 2021 *Re-Organizational* minutes.

After review, the Board unanimously approved the meeting minutes as submitted.

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, reviewed the January 21, 2021 *Regular* Meeting minutes.

After review, the Board unanimously approved the meeting minutes as submitted.

PUBLIC COMMENT

None

LICENSES PENDING APPROVAL – JANUARY 2021

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, unanimously approved the following licenses for the month of January:

Trade Name	License Class	Application Fee
KEVIN'S SUB CITY	1 Restaurant G	\$100.00
DUNKIN DONUTS # 304012	Deli/Café/Market	\$100.00

**Bloomfield Board of Health
Regular Meeting
Open Session
February 18, 2021**

ADVANCED AUTO PARTS	Candy Counter	\$25.00
BINH DUONG RESTAURANT	1 Restaurant G	\$100.00
ANTHONY'S CHEESECAKE	Deli/Café/Market-With Seating	\$100.00
CVS PHARMACY # 2051	Deli/Café/Market	\$100.00
DUNKIN DONUTS # 332099	Deli/Café/Market	\$100.00
WENDY'S	2 Restaurant	\$250.00
LUCKY STAR	1 Restaurant G	\$100.00
COUSIN'S PIZZA & REST, INC	1 Restaurant G	\$100.00
TOBACCO KING II	Deli/Café/Market	\$100.00
CAKE OMY COOKIE	Candy Counter	\$25.00
NEW WAY QUICK STOP	Deli/Café/Market	\$100.00
CAMBRIDGE BAGEL FACTORY INC	Deli/Café/Market	\$100.00
CURBSIDE CAFE	Deli/Café/Market	\$100.00
STOP & SHOP SUPERMARKETS CO	Supermarket	\$300.00
CHIPOTLE MEXICAN GRILL OF COLORADO, LLC	1 Restaurant G	\$100.00
CAFE MOBAY	1 Restaurant G	\$100.00
SEVEN ELEVEN	Deli/Café/Market	\$100.00
99 CENT DISCOUNT DEPOT	Deli/Café/Market	\$100.00
BROUGHTON WORLD OF LIQUOR	Deli/Café/Market	\$100.00
DJ & H NEWS STAND LLC	1 Restaurant G	\$100.00
CVS PHARMACY # 463	Deli/Café/Market	\$100.00
BLOOMFIELD BUY RITE	Food Services	\$100.00
PINTUS QUICK STOP	Deli/Café/Market	\$100.00
HOLSTEN'S-BROOKDALE CONFECTIONERY	1 Restaurant G	\$100.00
ASUN STAR CONSULTING (ASSC)	Cafeteria	\$100.00
ANCIENT GRAINS BAKERY & PATISSIERE	1 Restaurant G	\$100.00
DOLLAR TREE #4631	Deli/Café/Market	\$100.00
ORGANIC FOOD INCUBATOR	Wholesale/Food Processing	\$350.00
FRANKIE'S FINISH LINE	Candy Counter	\$25.00
VALUE ZONE	Deli/Café/Market	\$100.00
DEV'S JAMAICAN CUISINE	1 Restaurant G	\$100.00
R & L COFFEE SHOP & DELI	Deli/Café/Market-With Seating	\$100.00
GLENWOOD CONFECTIONARY SAI, LLC	Deli/Café/Market	\$100.00
FRIENDLY NEWS & FOOD	Deli/Café/Market	\$100.00
EAST WEST FOOD MART LLC	Deli/Café/Market	\$100.00
Max's Fried Chicken	2 Restaurant	\$250.00
SIX POINTS PUB	2 Restaurant	\$250.00
QUICK CHEK	Deli/Café/Market-With Seating	\$100.00
Sams' Stella Bake Shop	Deli/Café/Market	\$100.00
MOMOYA SUSHI ASIAN CUISINE LLC	1 Restaurant G	\$100.00
CHUNCHI BAKERY	Deli/Café/Market-With Seating	\$100.00

**Bloomfield Board of Health
Regular Meeting
Open Session
February 18, 2021**

DUNKIN DONUTS	Deli/Café/Market	\$100.00
HOT BAGELS ABROAD	1 Restaurant G	\$100.00
QUICK MART	Deli/Café/Market	\$100.00
SUSHI YOU	1 Restaurant G	\$100.00
ROMBIOLO BAKERY & CAFE	Deli/Café/Market-With Seating	\$100.00
BEST & SONS ALPINE ICE	Deli/Café/Market	\$100.00
PAPA THAI CHEF	1 Restaurant G	\$100.00
TURTLE PIZZA	1 Restaurant G	\$100.00
BODEGUITA DELI	1 Restaurant G	\$100.00
FOREST HILL FIELD CLUB (RESTAURANT)	3 Restaurant	\$300.00
BLOOMFIELD AVENUE SUNOCO	Deli/Café/Market	\$100.00
KRAUSZERS # 73	Deli/Café/Market	\$100.00
TERRY DRUGS	Candy Counter	\$25.00
EL AZTECA DELI & GROCERY	1 Restaurant G	\$100.00
IHOP	2 Restaurant	\$250.00
KREME & KRUMBS	1 Restaurant G	\$100.00
DISCOUNT LIQUORS	Food Services	\$100.00
BLOOMFIELD PIPE SHOP	Candy Counter	\$25.00
SUPER FRESH FOOD WORLD	Supermarket	\$300.00
MG GROCERY & DELI	Deli/Café/Market	\$100.00
HAPPY MING	1 Restaurant G	\$100.00
MC DONALD'S # 2677	3 Restaurant	\$300.00
BLOOMFIELD MIDDLE SCHOOL	Deli/Café/Market-With Seating	\$100.00
ASH BAR & GRILL	1 Restaurant G	\$100.00
SWERDLOW'S	Candy Counter	\$25.00
GRILL MASTER	Deli/Café/Market-With Seating	\$100.00
GLENWOOD DINER	1 Restaurant G	\$100.00
Dom's SweatBar	Candy Counter	\$25.00
LENNY & JOHN'S SUBS	Deli/Café/Market-With Seating	\$100.00
NEW CHINA	1 Restaurant G	\$100.00
MASTRIANO'S MARKET	Deli/Café/Market	\$100.00
NEWARK BLFD ELK'S LODGE 21	Exempt-Church	\$0.00
REMAX HEALTH AND BEAUTY	Deli/Café/Market	\$100.00
ORLANDO'S LATIN DELI	Deli/Café/Market-With Seating	\$100.00
SUBWAY	1 Restaurant G	\$100.00
ITALIA PIZZERIA & RESTAURANT	2 Restaurant	\$250.00
CORDES WINES & LIQUORS	Deli/Café/Market	\$100.00
BLOOMFIELD HIGH SCHOOL	Deli/Café/Market-With Seating	\$100.00
TAO YUEN CHUEN	1 Restaurant G	\$100.00
VIOLANTE'S MEAT MARKET	Deli/Café/Market	\$100.00
OBAL'S INN	2 Restaurant	\$250.00

**Bloomfield Board of Health
Regular Meeting
Open Session
February 18, 2021**

FOREST HILL FIELD CLUB-SNACK BAR	Deli/Café/Market	\$100.00
Gloria's	1 Restaurant G	\$100.00
BLOOMFIELD CARE PHARMACY	Candy Counter	\$25.00
BROOKDALE SHOP RITE	Supermarket	\$300.00
KENTUCKY FRIED CHICKEN	1 Restaurant G	\$100.00
WINDING RIVER MEAT COMPANY	Deli/Café/Market	\$100.00
HAVANA SANDWICH CAFE	1 Restaurant G	\$100.00
TAQUERIA LOS GUEROS	1 Restaurant G	\$100.00
FIRST AVENUE LUNCHEONETTE	Deli/Café/Market-With Seating	\$100.00
BUCCO RESTAURANT	1 Restaurant G	\$100.00
PENNY DONUTS, LLC DBA DUNKIN DONUTS	Deli/Café/Market	\$100.00
ESSEX COUNTY VOCATIONAL SCHOOL	Cafeteria	\$100.00
BGR BURGER	2 Restaurant	\$250.00
2 Bee Nailz	BEAUTY/BARB11+	\$150.00
ALL DOLLED UP	BEAUTY/BAR 1-4	\$75.00
BELLA CHICAS SALON	BEAUTY/BAR5-10	\$100.00
BLOOMFIELD ANIMAL SHELTER	EXEMPT	\$0.00
BLOOMFIELD PRESBYTERIAN CHURCH	EXEMPT	\$0.00
BROOKDALE BARBERS	BEAUTY/BAR 1-4	\$75.00
CAMILA'S SALON & SPA	BEAUTY/BAR 1-4	\$75.00
CARMINE'S BARBER SHOP	BEAUTY/BAR 1-4	\$75.00
Chennel	BEAUTY/BAR 1-4	\$75.00
CHRIST CHURCH NURSERY SCHOOL	CHILD CARE FAC	\$30.00
CONCORDE SCHOOL OF HAIR DESIGN	BEAUTY/BARB11+	\$150.00
EDUCATION STATION	CHILD CARE FAC	\$30.00
FLIC SPA	BEAUTY/BAR5-10	\$100.00
FOUNDATIONS PREP SCHOOL (DAYCARE)	CHILD CARE FAC	\$30.00
GIFT & BLESSED BY PBB	BEAUTY/BAR 1-4	\$75.00
HANDSOME HEADS BARBERSHOP	BEAUTY/BAR 1-4	\$75.00
HOLLYWOOD STUDIO	BEAUTY/BAR 1-4	\$75.00
HOMBRE SALON & BARBER SHOP	BEAUTY/BAR5-10	\$100.00
HOT NAILS	BEAUTY/BARB11+	\$150.00
IMPACT BEAUTY SALON	BEAUTY/BAR5-10	\$100.00
Institute For Therapeutic Massage	BEAUTY/BAR5-10	\$100.00
JE-DOM'S	BEAUTY/BAR 1-4	\$75.00
JOB HAINES NURSING HOME	NURSE/BRD HOME	\$30.00
KATTY'S NAIL SALON	BEAUTY/BAR5-10	\$100.00
KID'S CORNER-PARK UNITED METHODIST CHURC	CHILD CARE FAC	\$30.00
NORTHERN LIGHTS	BEAUTY/BAR 1-4	\$75.00
QUEEN NAILS	BEAUTY/BAR5-10	\$100.00
Rainbow Montessori Schools	CHILD CARE FAC	\$30.00

**Bloomfield Board of Health
Regular Meeting
Open Session
February 18, 2021**

RED CARPET KIDS	CHILD CARE FAC	\$30.00
RED CARPET KIDS INFANT & TODDLER CENTER	CHILD CARE FAC	\$30.00
ROBERT'S BARBERSHOP	BEAUTY/BAR 1-4	\$75.00
ROUGE NAILS	BEAUTY/BAR5-10	\$100.00
SALLY'S BEAUTY SHOP	BEAUTY/BAR 1-4	\$75.00
SALON GOSSIP	BEAUTY/BAR5-10	\$100.00
Salonfemi	BEAUTY/BAR5-10	\$100.00
Shoresh Preschool	CHILD CARE FAC	\$30.00
Sovella Hair Salon LLC	BEAUTY/BAR5-10	\$100.00
ST JOHN'S LUTHERAN CHURCH	EXEMPT	\$0.00
ST. THOMAS SCHOOL	EXEMPT	\$0.00
STAY GLAMOROUS BEAUTY SALON	BEAUTY/BAR5-10	\$100.00
STUDIO J	BEAUTY/BAR 1-4	\$75.00
SUPREME CUTZ	BEAUTY/BAR 1-4	\$75.00
T & D NAILS SPA, INC	BEAUTY/BARB11+	\$150.00
TANGLES	BEAUTY/BAR 1-4	\$75.00
The Grooming Den	BEAUTY/BAR 1-4	\$75.00
Top Barber Shop	BEAUTY/BAR 1-4	\$75.00
ULTIMATE VISIONS/BLOOMFIELD WAX	BEAUTY/BARB11+	\$150.00
VIVIAN LOVELY NAILS	BEAUTY/BAR5-10	\$100.00
Westbridge Academy	EXEMPT	\$0.00

REVIEW OF THE JANUARY 2021 COMMUNICATIONS

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, reviewed and unanimously voted to accept the January 2021 communications.

JANUARY 2021 FINANCIAL REPORTS

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, unanimously voted to accept the January 2021 Financial Reports.

DIRECTOR OF HEALTH AND WELFARE REPORT

The Director provided the following report to the Board:

- Informed Board on meeting deadline of submitting all of our documentations for re-accreditation. There will be a review of internal documents submitted and mock site visit will be conducted prior to the live virtual site visit conducted by the Public Health Accreditation Board (PHAB).
- Director presented the Departments 2021 budget during a public hearing attended by Matthew Watkins, Township Administrator That process is ongoing and will not be finalized until new Township Administrator is appointed. Director Lore also informed the Board that a Capitol Budget

request was submitted for 6 new vehicles. Many of the cars in the current fleet are old and in need of repair.

- COVID testing clinics are ongoing and being held on Monday, Wednesdays and Saturdays at the Watsessing School by appointment. Demand for testing is slowing down as residents are requesting vaccines. Currently vaccines are administered by the County.
- The Police Department established a taskforce in participation with Human Services Supervisor to explore ways to address non-violent offenders and mental health calls. The taskforce will be making recommendations to Mayor and Council for funding and implementation.

HEALTH OFFICER'S REPORT

Michael Fitzpatrick, Health Officer, reported on the following:

- There are currently 246 active Covid cases, with an average of 14-17 cases a day. These numbers are down from the end of year holidays. Numbers now are similar to before Thanksgiving and continue trending downward.
- Meeting with the Governors and County Offices is ongoing. Essex County has been praised for its efforts and efficiency while conducting vaccinations. The Johnson & Johnson vaccination will provide more availability to the general public and is estimated to be available within 6-8 weeks. This would also help to provide vaccinations to the vulnerable populations as it does not require a deep freeze as Moderna or Pfizer. Currently, the Health Department does not have the means to accommodate a deep freeze and other stringent requirements to protect the viability of the vaccine. Once the J&J vaccine is available, the Department is hoping to be provided doses to begin vaccinations to residents.
- Normal inspections, complaints and initiatives continue to be handled on a daily basis.

COUNCIL LIAISON'S REPORT

No report.

BOARD PRESIDENT'S REPORT

No report.

UNFINISHED BUSINESS

None

NEW BUSINESS

"BOH ORIENTATION RESOURCES & INFORMATION"

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, opened discussion on this matter.

A presentation was to be presented but technical difficulties did not allow for the presentation to be shared. Health Officer Fitzpatrick provided the following summation:

He indicated that there are numerous essential elements in running a health department. For example, there are assessments, policy development on the needs of the community and evaluation of the effectiveness of those policies. A Community Health Improvement Plan is a portion of the process in which implementation of various these policies occurs within the community that may be related to various aspects such as from transportation, language or cultural difficulties. A health department should always look at various barriers & boundaries should reevaluate these needs every few years to determine the continued need or establish a new need.

“Resolution #14-2021 – Board of Health 2021 Holiday Schedule”

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, opened discussion on this matter.

After discussion, the Board unanimously voted on the following Resolution:

R E S O L U T I O N – DESIGNATING 2021 HOLIDAY SCHEDULE

WHEREAS, the Board of Health of the Township of Bloomfield must establish a holiday schedule for non-contractual/non-unionized employees of the Board; and

WHEREAS, the Board of Health is an independent and autonomous entity and because the Board must maintain the health safety and welfare of the residents of the town of Bloomfield; and

WHEREAS, the Board of Health’s full time rank-and-file employees are currently subject to a scope petition concerning union representation before the State of New Jersey Public Employment Relations Committee; and

WHEREAS, the Board of Health has offices in the Township of Bloomfield’s Municipal Building; and

WHEREAS, the Board believes it is in its best interest for efficiency to maintain a similar holiday schedule as the Township of Bloomfield.

NOW, THEREFORE, BE IT RESOLVED that the Board of Health of the Township of Bloomfield, New Jersey, does hereby designate the following as its 2021 Holiday Schedule for non-contractual/non-unionized employees of the Board:

2021 HOLIDAY SCHEDULE

New Year’s Day	Friday, January 1st
Martin Luther King, Jr. Day	Monday, January 18th
President’s Day	Monday, February 15th
Good Friday	Friday, April 2nd
Memorial Day	Monday, May 31st
Independence Day	Friday, July 5th (Observed)
Labor Day	Monday, September 6th
Columbus Day	Monday, October 11th
Veterans’ Day	Thursday, November 11th
Thanksgiving Day	Thursday, November 25th
Day after Thanksgiving	Friday, November 26th

**Bloomfield Board of Health
Regular Meeting
Open Session
February 18, 2021**

**Christmas Day
Floating Holiday**

**Friday, December 24th (Observed)
Taken at the discretion of employee and
approved by their Department Head**

“Resolution #15-2021 – Ratifying Resignation, Retirement, Separation, or Termination – Board of Health Employee(s)”

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, opened discussion on this matter.

After discussion, the Board unanimously voted on the following Resolution:

R E S O L U T I O N – RATIFYING RESIGNATION, RETIREMENT, SEPARATION, OR TERMINATION OF TOWNSHIP EMPLOYEE/BOARD AND COMMISSION

WHEREAS, the following employee has retired, resigned or is no longer working for the Bloomfield Board of

Health:		
Name	Title	Effective
Razan Jaber	Social Work Assistant	February 12, 2021

WHEREAS, the aforementioned employees have notified the Director of Health & Welfare that it is their desire to resign, retire or separate from their positions with the Board of Health of the Township of Bloomfield.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield that the Board hereby accepts the above notices.

BE IT FURTHER RESOLVED that the Board hereby instructs the Director of Health & Welfare to complete all necessary paperwork and take other actions as necessary to properly effectuate said notices.

“Resolution #16-2021 – Ratifying Title Change, Modification of Hours Worked or New Hire Board of Health Employee”

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, opened discussion on this matter.

After discussion, the Board unanimously voted on the following Resolution:

R E S O L U T I O N – RATIFYING TITLE CHANGE, MODIFICATION OF HOURS WORKED or NEW HIRE BOARD OF HEALTH EMPLOYEE

WHEREAS, in order to meet the obligations required by the Board of Health to carry out their current responsibilities for the Township and contracting communities, the following personal changes are recommended; and

WHEREAS, the Board of Health, by New Jersey State Statute, N.J.S.A. 26:3-19 may employ such personnel as it may deem necessary in order to maintain efficiency and productivity and fix the duties and compensation of its appointees; and

WHEREAS, the following employee(s) have demonstrated the efficiency, competency, license, and/or skills required to perform these duties:

NAME	TITLE	STEP	EFFECTIVE	EMPLOYMENT DESIGNATION
Carlos Tello	REHS	Lateral into current Step	February 15, 2021	Status change-P/T provisional/temporary hire
Anamaria Valencia-Cadavid	Health Educator	Lateral into current Step	February 15, 2021	Status change-P/T provisional/temporary hire
Jean Nash	Public Health Nurse	Lateral into current Step	February 15, 2021	Status change-P/T provisional/temporary hire

**Bloomfield Board of Health
 Regular Meeting
 Open Session
 February 18, 2021**

Wali Ferdous	Social Service Assistant	Step 1	March 8, 2021	FT provisional temporary hire
TBD	Health Educator/Vulnerable Populations Grant	Step 2	TBD	FT temporary grant hire – not to exceed terms of grant

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Bloomfield that the Board hereby accepts the aforementioned personnel changes recommended by the Director of Health and Human Services.

BE IT FURTHER RESOLVED that the Board of Health hereby authorizes the Director to take any action necessary to properly effectuate changes above in compliance with the New Jersey Department of Personnel.

“Resolution #17-2021 – Establishing Standard Procedures and Requirements for Public Comment During Remote Public Meetings of the Township of Bloomfield Board of Health”

This resolution has been deferred to the next Board of Health meeting.

CLOSED SESSION

The Board, seeing no matters to be discussed in closed session, continued its regular meeting.

APPROVAL OF CLOSED SESSION MINUTES

None

OTHER BUSINESS

None

ADJOURNMENT

The Board, on a motion by BM Rodriguez, seconded by VP Mehta, unanimously voted to adjourn the February 18, 2021 Regular Meeting of the Board of Health of the Township of Bloomfield, County of Essex, State of New Jersey at 7:13 p.m.

Respectfully submitted,

Karen Lore, Director of Health and Welfare
 Secretary to the Board