

TOWNSHIP OF BLOOMFIELD BOARD OF HEALTH

**PUBLIC NOTICE FOR THE SOLICITATION OF PROFESSIONAL SERVICE
CONTRACT(S) FOR VETERINARIAN(S) UNDER THE FAIR AND OPEN PUBLIC
SOLICITATION PROCESS FOR PROFESSIONAL SERVICE(S)
AS SET FORTH IN N.J.S.A. 19:44A-20.5 et seq.**

NOTICE IS HEREBY GIVEN that sealed submissions will be received by the Secretary to the Board of Health of the Township of Bloomfield, County of Essex, State of New Jersey on April 17, 2008, 10:30 A.M. prevailing time, in Council Chambers, Municipal Building, Municipal Plaza, Bloomfield, New Jersey 07003, then publicly opened and read aloud.

Submission packages may be obtained at the Secretary to the Board's Office, (973) 680-4024, during regular business hours, 8:30 A.M. to 4:30 P.M., Monday through Friday, excluding holidays or on the internet at www.bloomfieldtwpnj.com/health under the "INFORMATION" section "Requests for Professional Services" link.

All documents required in the **STANDARDIZED SUBMISSION REQUIREMENTS FOR PROFESSIONAL SERVICES INFORMATION FOR PROFESSIONAL SERVICES ENTITIES** must be delivered to: Secretary to the Board of Health, Township of Bloomfield, 1 Municipal Plaza, Room 111, Bloomfield, NJ 07003.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Contract compliance and Equal Employment Opportunities in Public Contracts).

Submissions by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.

The Board of Health reserves the right to reject any or all submissions due to any defects or waive informalities and accept any submissions that in their judgment will be in the best interest of the Township. The Board of Health shall award the contract or reject all submissions no later than 60 days from receipt of same.

By authorization of the Board of Health of the Township of Bloomfield, Essex County, New Jersey:

Trevor J. Weigle, Secretary to Board of Health

Dated: April 7, 2008

**TOWNSHIP OF BLOOMFIELD
VETERINARIAN**

The Veterinarian shall be licensed in the State of New Jersey and shall have practiced veterinary medicine for at least the last two (2) years.

Mandatory responsibilities and requirements of the Veterinarian shall include, but may not be limited to, the following:

The supervising veterinarian must visit the facility at least once every two weeks to evaluate the disease control management practices and make recommendations concerning isolation areas for sick animals, sanitation, animal caging, flow of animals and personnel through the facility, and management practices which impact on disease control, as stipulated in N.J.A.C. 8:23a-1.9. Initial visits may require more frequency to ensure that recommendations are being followed and to make any necessary revisions.

The veterinarian should hold at least one educational session annually with shelter management and staff concerning the principals of infectious disease control in the shelter setting; including animal rabies isolation procedures. One or more shelter employees will serve as a liaison with the veterinarian to report problems, seek consultation, and carry out disease control recommendations as directed by the veterinarian on an ongoing basis.

A Certification of Veterinary Supervision must be signed and dated annually by the veterinarian prior to the licensing of the facility each June. Written orders will be issued for treatment of routine medical problems. The veterinarian will issue prescriptions for vaccine and other pharmaceutical agents not licensed for over-the-counter sale. Medical waste shall be handled under the direction of the veterinarian.

The veterinarian, through unannounced visits to the facility, will monitor maintenance of the disease control program as often as is necessary, but at least 4 times per year. The veterinarian will report to the Bloomfield Township Health Officer if he/she discovers that the facility is not cooperating with his/her recommendations.

The Veterinarian or his/her licensed veterinarian designee must be available for consultation on a daily basis.

ALL RESPONSES MUST MEET THE ABOVE REQUIREMENTS AND THE REQUIREMENTS CONTAINED IN THE TOWNSHIP'S STANDARDIZED SUBMISSION REQUIREMENTS FOR PROFESSIONAL SERVICES.