

REGULAR MEETING OF THE BLOOMFIELD BOARD OF HEALTH SEPTEMBER 16, 2010

A Regular Meeting of the Bloomfield Board of Health, as established by public record in *The Independent Press* and posted on the Public Bulletin Board in the Municipal Building, was called to order on September 16, 2010 at 6:34 p.m. in Room 111 of the Municipal Building, notification was posted on the Mayor's Conference door advising the public of the change of venue due to an emergency.

ROLL CALL

President, Joel Elkins showed the following members to be present and absent:

Joel Elkins, President	Present
James McLaughlin, Vice President	Present
Jo Ponticello, Member	Present
Stephanie Smith, Member	Absent
Patricia Barker, Council Liaison	Present (at 7:30pm)

Also present: Karen Lore, Acting Director of Health & Human Services, Michael Fitzpatrick, Health Officer, and one member of the public.

APPROVAL OF MINUTES

The August 19, 2010 Open Session Meeting minutes were approved on a motion by James McLaughlin and seconded by Jo Ponticello. None were opposed.

PUBLIC COMMENT

None.

LICENSES PENDING APPROVAL

The August 2010 licenses were approved on a motion by James McLaughlin and seconded by Jo Ponticello. None were opposed.

AUGUST COMMUNICATIONS

The Director reviewed the August communications.

DIRECTOR OF HEALTH AND HUMAN SERVICES AUGUST REPORT

- Director Lore informed the Board that the site visit conducted by the accreditation Board was completed. A report will be provided by the team to assist the Department in preparing for accreditation.
- Influenza clinics are scheduled to begin in October once vaccine is received.
- Director Lore informed the Board that the four corners property owners received DEP approval on soil disposal and the filling of a large hole with

tested soil from property. Complaints had been received by residents concerned that the large hole would attract mosquitoes and was unsightly. She commended Health Officer Fitzpatrick on his efforts to resolve the problem.

- The Director stated that the NTNN hosted a volunteer “meet and greet” for staff and volunteers. Efforts are also underway to host a volunteer appreciation dinner.
- Budget presentation scheduled for September 18th to the Mayor and Council has been cancelled.
- Director Lore highlighted the Nursing services report that now tracks cost saving to residents who receive nursing services.

AUGUST FINANCIAL REPORT

The Board reviewed the August 2010 Financial Reports. The Board, on a motion by James McLaughlin, seconded by Jo Ponticello, unanimously voted to approve the report.

COUNCIL LIAISON’S REPORT

None.

BOARD PRESIDENT’S REPORT

President Elkins advised the Board that the Mayor and Council passed the 2010 Budget.

He also informed the Board that the Neighbor to Neighbor Network, in conjunction with the Animal Shelter, will be holding a Tricky Tray at the Essex Manor on November 5th to raise money.

UNFINISHED BUSINESS –

Michael Fitzpatrick, Health Officer, appeared before the Board to provide update on Phase I of the animal shelter renovation plan. The funding was approved in the 2009 Capital budget. Director Lore indicated that Phase II funding has also been approved in the 2010 Capital budget which should complete the renovation. It was requested that the Board approve changes to the original plan to include a second floor storage area.

The Board, after reviewing the plan, unanimously approved the Phase II plan changes.

NEW BUSINESS

2010 UMDNJ TUBERCULOSIS AGREEMENT AMENDMENT was presented to President Elkins for signature.

ORDINANCE AMENDING CHAPTER 578

The Board, on a motion by James McLaughlin, second by Jo Ponticello, unanimously voted to approve the following ordinance:

AN ORDINANCE TO AMEND CHAPTER 578, "ADMINISTRATION" ARTICLE IV, § 578-9 "FEES" OF THE BOARD OF HEALTH OF THE TOWNSHIP OF BLOOMFIELD" WITHIN THE TOWNSHIP OF BLOOMFIELD, ESSEX COUNTY, NEW JERSEY:

BE IT ORDAINED, by the Board of Health of the Township of Bloomfield, New

Jersey, as follows:

Section 1. That CHAPTER 578-9 "Fees" Subsection C "Nursing Division", of the Board of Health of the Township of Bloomfield" is hereby amended to read as follows:

ARTICLE IV, Fees

§ 578-9. Fees

C. Nursing Division

- (1) PSA: third-party lab fee plus \$5 administration fee.
- (2) Urinalysis: \$10.
- (3) Hemoglobin: \$10 for participants not registered in child health conference.
- (4) Colorectal screening: \$15.
- (5) SMAC: third-party lab fee plus \$5 administration fee.
- (6) Blood type: third-party lab fee plus \$5 administration fee.
- (7) Child Health Conference: \$10 one-time registration fee; \$10 administration/clinic fee per child/per session.
- (8) Flu shot: \$25
- (9) Adult Vaccination Clinic: \$15 one-time registration fee; \$10 administration/clinic
- (10) Pneumonia shot: equivalent to current Medicare reimbursement rate for same.
- (11) Mantoux: \$20
- (12) Diabetes screening: \$10
- (13) (Reserved)

Section 2. All ordinances inconsistent herewith are hereby repealed.

Section 3. This ordinance shall take effect upon final passage and publication in accordance with the law.

"RESOLUTION – PART-TIME EMERGENCY HIRE/REGISTERED ENVIRONMENTAL HEALTH SPECIALIST (REHS)"

The Board, after review and discussion, on a motion by James McLaughlin, seconded by Jo Ponticello, unanimously voted to approve the following resolution:

RESOLUTION

PART- TIME EMERGENCY HIRE/ REGISTERED ENVIRONMENTAL HEALTH SPECIALIST (REHS)

WHEREAS, A vacancy currently exists for a *part-time Registered Environmental Health Specialist (REHS)* within the Department of Health & Human Services of the Township of Bloomfield following an employee resignation effective on August 6, 2010 ; and

WHEREAS, the Acting Director has been notified on September 15, 2010 of another full-time REHS vacancy for a 2 months period due to a military leave of absence beginning in October 2010, creating additional staffing shortages; and

WHEREAS, the Board of Health of the Township of Bloomfield has determined that it is currently in the best interest of the Department and Township of Bloomfield to hire personnel to maintain efficiency and productivity in the Department of Health and Human Services; and

WHEREAS, the Acting Director of Health & Human Services has directed the Health Officer to interview eligible candidates meeting qualifications as a *part-time emergency hire* in accordance with the requirements of the *New Jersey Department of Personnel* to fill said vacancy.

NOW, THEREFORE, BE IT RESOLVED that the Acting Director is authorized to *temporarily* appoint a qualified candidate to be hired in the title of *part-time emergency hire, Registered Environmental Health Specialist*, not to exceed a 6 month period for a maximum of 29 hours per week in accordance with the *New Jersey Department of Personnel* procedures at Step 1 of the Board's salary range for that title effective upon date of hire.

CLOSED SESSION

The following resolution to move to Closed Session at 7:30 pm. was passed on a motion by James McLaughlin, seconded by Jo Ponticello. All present voted in the affirmative.

CLOSED SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Health of the Township of Bloomfield has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, this meeting of the Board of Health will reconvene immediately following the closed session,

NOW, THEREFORE BE IT RESOLVED, that the Board of Health of the Township of Bloomfield will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

	(1) Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.
	(2) Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
	(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
	(4) Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
	(5) Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of

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	banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
	(6) Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.
X	(7) Any pending or anticipated litigation or contract negotiation other than in subsection b. (4) herein in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
X	(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
	(9) Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.

The public portion of the meeting reconvened at 7:56 p.m.

CLOSED SESSION MINUTES

The Board, on a motion by James McLaughlin, seconded by Jo Ponticello, unanimously voted to approve the August 19, 2010 closed session minutes as submitted.

SALARY ORDINANCE AMENDMENT

ORDINANCE – AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED “AN ORDINANCE ADOPTING TITLES AND ESTABLISHING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOARD OF HEALTH, TOWNSHIP OF BLOOMFIELD”

The Board, after review and discussion, on a motion by James McLaughlin, seconded by Jo Ponticello, unanimously voted to approve the following ordinance:

AN ORDINANCE TO AMEND AND SUPPLEMENT AN ORDINANCE ENTITLED “AN ORDINANCE ADOPTING TITLES AND ESTABLISHING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE BOARD OF HEALTH, TOWNSHIP OF BLOOMFIELD” IS HERETOFORE AMENDED AND SUPPLEMENTED

WHEREAS, on August 19, 2010 the Board of Health passed an ordinance amending “*An Ordinance Adopting Titles and Establishing Salary Ranges for Officers and Employees of the Board of Health, Township of Bloomfield*” that was inconsistent with the 2010 Collective Bargaining Agreement, OPEIU Local 32; and

WHEREAS, based upon the above, it is necessary to amend those salaries to be consistent with the 2010 Collective Bargaining Agreement, OPEIU Local 32.

NOW AND THEREFORE BE IT ORDAINED by the Board of Health of the Township of Bloomfield, New Jersey:

Section 1. That section, “Salary Range Per Annum” of an ordinance entitled “*An Ordinance Adopting Titles and Establishing Salary Ranges for Officers and Employees of the Board of Health, Township of Bloomfield*” is hereby amended and supplemented so that the same shall read as follows: The following positions are hereby created and established in the Civil Service of

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the Board of Health, Township of Bloomfield and opposite each title and position there is established the salary range for such position.

Position Title	Effective January 1, 2010
Animal Control Officer	41,885 - 62,527
Graduate Nurse	38,652 - 55,703
Head Nurse	45,028 - 67,220
Health Educator	45,028 - 67,220
Public Health Nurse	45,028 - 67,220
Registrar of Vital Statistics	41,885 - 62,527
Sanitary Inspector (REHS)	45,028 - 67,220
Senior Clerk Typist	35,216 - 50,912
Social Service Assistant/Typing	31,125 - 45,477
Social Work Specialist	45,028 - 67,220
Animal Health Technician	26,499 - 31,273
Supervising Animal Attendant	43,680 - 66,560

Section 2. All employees hired after January 1, 1977 shall have a salary range of seven steps, except those positions indicated in "Chapter 324, Officers and Employees of the Board of Health."

Section 3. Employees covered under this ordinance terminating their services with the Board of Health, shall be paid one-twelfth (1/12) of their annual salary for each complete month employed by the Board. Such employees working a part of a month shall be paid for the actual days worked in the final month of employment to be calculated at the rate of one-tenth (1/10) of the bi-weekly salary multiplied by the actual number of days worked in the final month of employment.

Section 4. All ordinances inconsistent herewith are hereby repealed.

Section 5. This ordinance shall take effect according to law.

ADJOURNMENT

The September 16, 2010 Regular Meeting of the Board of Health of the Township of Bloomfield was adjourned at 7:59 p.m. on a motion by James McLaughlin and seconded by Jo Ponticello. All present voted in the affirmative.

Respectfully submitted,

Karen Lore, Acting Director of health and Human Services
 Secretary to the Board