

**Township of Bloomfield Board of Health
January 12, 2005 Meeting Minutes**

A regular meeting of the Bloomfield Board of Health, as established by public record in the Bloomfield Life and posted on the public bulletin board in the Municipal Building in January 2005, was called to order on January 12, 2005 at 6:48 P.M. in the Mayor's Conference Room in the Law Enforcement Building.

Roll call by James McLaughlin showed the following members to be present:

James McLaughlin, Board Member
Laura Papciak, Board Member
Lissette Figueroa, Board Member
Patricia Barker, Board Member
Lisa Jasinski, Board Member

Also present were Margaret O'Boyle Dunigan, Council Liaison, Trevor Weigle, Director, Dr. L. Heeb, veterinarian, Dr. Ellen Powley, President of FoBAS and Councilman Hamilton.

The annual election of Board officers was conducted:

James McLaughlin was nominated for President by L. Jasinski and second by L. Figueroa.

Roll call vote:

Laura Papciak	<u>Yes</u>	No
Lissette Figueroa	<u>Yes</u>	No
Patricia Barker	<u>Yes</u>	No
Lisa Jasinski	<u>Yes</u>	No

Laura Papciak was nominated for Vice President by L. Jasinski and second by L. Figueroa.

Roll call vote:

James McLaughlin	<u>Yes</u>	No
Lissette Figueroa	<u>Yes</u>	No
Patricia Barker	<u>Yes</u>	No
Lisa Jasinski	<u>Yes</u>	No

Trevor Weigle was nominated for Secretary by L. Jasinski and second by L. Figueroa.

Roll call vote:

James McLaughlin	<u>Yes</u>	No
Laura Papciak	<u>Yes</u>	No
Lissette Figueroa	<u>Yes</u>	No
Patricia Barker	<u>Yes</u>	No
Lisa Jasinski	<u>Yes</u>	No

A change was made to the minutes of the December 8, 2004 meeting. The Board of Health By-Laws are supposed to be deferred until the February meeting. The minutes were then passed with the amendment on a motion by L. Papciak and second by P. Barker.

President McLaughlin asked if there was anyone from the public wishing to comment. No one came forward.

The December pending licenses were approved on a motion by L. Papciak and second by L. Figueroa. The total number of food establishments and a breakdown of categories were requested for the next meeting.

Communications were discussed. On request, items 18 and 19 were shown to various board members. Discussion ensued over how to handle the phone calls (ext. 4136, 4136) that use to go to the animal shelter. Communications were approved on a motion by P. Barker and second by L. Papciak.

The Health Director's report was discussed. From his report, the Director highlighted the following: meeting with Superintendent of Schools, Mr. Dowd, concerning construction fumes entering the High School. The Director recommended to the Superintendent that all activity that would result in fumes migrating into the building cease until measures are adopted to prevent migration. Consultants stated that there were no contaminant levels of concern. A resident came into the Health Department and requested copies of sampling results and any correspondence between the Health Department and Board of Education/School. Motion to accept Health Director's report by P. Barker and second by L. Jasinski.

The financial report was accepted on a motion by L. Papciak and second by P. Barker.

Councilwoman Dunigan provided the Council Liaison's report. The Councilwoman asked about the status of the Department's budget proposal. The Director stated that the Township Administrator was in the process of reviewing it. Trust Accounts were discussed.

President McLaughlin asked if there was any unfinished business. It was requested that the Board of Health By-Laws not be put on next month's agenda until the Board/Director hears from P. Barker. The Body Art Ordinance, adopting the State regulations by reference is currently in the Law Department and will be brought to the Mayor and Council for action on behalf of the Board. The Employee Assistance Program Proposal is being prepared by Karen Lore, the Director and the Personnel Director. Work on the Department's Policy & Procedure Manual will be held until the Township's Policy and Procedure manual is completed.

President McLaughlin asked if there was any new business. The Amendment to the Tuberculosis Health Services Program Contract was discussed and signed. The Director read excerpts from the NJ Animal Welfare Task Force (Nov 2004) Report that was submitted to Governor McGreevey as it mentions Bloomfield in several areas. The report notes that Trap-Neuter-Return program is working successfully in New Jersey and that FoBAS initiated a TNR program in September 2003. The report mentioned public/private collaboration and that FoBAS is considering taking over the management and operations of the Bloomfield Animal Shelter. Dr. Ellen Powley mentioned the possibility of obtaining a low cost bond for capital improvements at the animal shelter. These bonds are available to non-profit organizations managing a municipal building owned by a Township. The Director is finalizing an animal control contract proposal for the Town of Montclair.

Motion to enter closed session at 8:26 P.M. by P. Barker and second by L. Papciak.
Closed session ended at 8:40 PM.

Meeting adjourned at 8:40 P.M.

Respectfully Submitted,

Trevor J. Weigle, Director
Secretary to the Board