

BLOOMFIELD, NEW JERSEY

FEBRUARY 11, 2004

A regular meeting of the Bloomfield Board of Health, as established by public record in the Independent Press in January 2004, was called to order on February 11, 2004 at 7:30 P.M. in the Mayor's Conference Room in the Law Enforcement Building.

Roll call by President McLaughlin showed the following members to be present:

James McLaughlin, President  
Laura Papciak, Vice-President  
Lissette Figueroa, Board Member  
Patricia Barker, Board Member  
Lisa Jasinski, Board Member

Also present were Margaret O'Boyle Dunnigan, Council Liason, Trevor Weigle, Director, Ellen Powley, President of FoBAS, Dr. Laurie Heeb, Pat Fasciana.

There was an election of Board Officers:

James McLaughlin was nominated for President by L. Figueroa and second by L. Papciak.

L. Papciak	<u>Yes</u>	No
L. Figueroa	<u>Yes</u>	No
P. Barker	<u>Yes</u>	No
L. Jasinski	<u>Yes</u>	No

All members voted "Yes"

Laura Papciak was nominated for Vice-President by L. Figueroa.

J. McLaughlin	<u>Yes</u>	No
L. Figueroa	<u>Yes</u>	No
P. Barker	<u>Yes</u>	No
L. Jasinski	<u>Yes</u>	No

All members voted "Yes"

Trevor J. Weigle was nominated for Secretary to the Board.

J. McLaughlin	<u>Yes</u>	No
L. Papciak	<u>Yes</u>	No
L. Figueroa	<u>Yes</u>	No
P. Barker	<u>Yes</u>	No
L. Jasinski	<u>Yes</u>	No

All members voted "Yes"

The election of Board Members was approved by a motion from L. Figueroa and second by L. Papciak. All voted "Yes."

Minutes of the January 6, 2004 meeting were passed on a motion by Laura Papciak and second by Lissette Figueroa.

President McLaughlin asked if there was anyone from the public wishing to comment. No one came forward.

New fees for Beauty Salons, annual payment schedule for renewal of licenses, schools that are exempt from payment, and water testing for town residents were discussed. The January pending licenses were approved on a motion by L. Figueroa and second by L. Papciak.

Communications were discussed. On request items 11, 13, 18, 21, 30 were shown to various board members.

The Health Director's report was discussed. From his report, the Director highlighted the following: Nutley withdrawing their contract and money they owe to the Township; Lead poisoning education grant; mold and asbestos levels at Oakview School; Animal Shelter report; monthly water samples by inspectors; communicable disease investigations. Motion to accept Health Director's report by P. Barker and second by L. Jasinski.

The financial report was accepted on a motion by L. Jasinski, second by P. Barker.

Councilwoman Dunnigan provided the Council Liason's report. The Councilwoman asked if the employees were using the Knonos System. The Director stated they were.

President McLaughlin asked if there was any unfinished business. Motion to accept changes made to contracts of Dr. Shah and Cameron Animal Hospital by L. Figueroa and second by L. Papciak.

There was a second reading on Ordinance Amendments for Vital Statistics (Fees), Food Establishments (License Fees), Animals (Service Fees). All Board members voted "Yes."

President McLaughlin asked if there was any new business.

1. 2004 Budget Proposal-Discussed were salary ranges, anticipated revenue for the coming year, the Animal Shelter budget, cervical cancer fund and Human Services revenue. A Grant is going in to address homeless issues.
2. Proposed Ordinance Amendment-Mobile Catering License (Licensing Year), different licensing periods between the Health Department and Town Clerk's office will now be the same, from May 1-April 30.
3. Proposed Ordinance Amendment-Vital Statistics (Correction Fee)-Certified copies will be \$5.00 per page.
4. Homeless Problem-a policy will be recommended to the Mayor concerning how to deal with the homeless problem in our building between the police, Health Department and Human Services.
5. Animal Shelter-Senior for Senior Program was suggested which would match an appropriate animal with the appropriate potential adopter. FoBAS will pay

- adoption fee. Dr. Ellen Powley discussed the criteria to get low cost spay/neutering.
6. Caldwell Public Health Services Contract signed and is the same as 2003.
  7. Caldwell Animal Control Services Contract-Would start 4/1/04 at \$7500.00 per year.
  8. Division on Aging Contract is the same as 2003.
  9. Membership in the New Jersey Board of Health Association was discussed and approval to apply was given.

Motion to adjourn meeting by L. Papciak, second by P. Barker.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted,

Trevor J. Weigle, Director  
Secretary to the Board