

**BOARD OF HEALTH
TOWNSHIP OF BLOOMFIELD
SPECIAL MEETING MINUTES
MARCH 19, 2008**

In Attendance: Joel Elkins, James McLaughlin, Mary Stark, William Padilla, Jo Ponticello, Councilwoman Patricia Barker

Also In Attendance: Trevor Weigle, John Barbarula, and Samantha DePalma

Meeting was called to order at: 6:36PM

President Elkins read the call to order statement.

Appointment of Temporary Recording Secretary:

A motion by Mary Stark was made for Samantha DePalma to be appointed as the Temporary Recording Secretary for this meeting. This motion was seconded by Jo Ponticello. All: Ayes

Approval of Minutes of Previous Meeting(s):

William Padilla asked Trevor to clarify some issues on the inspections reports. Trevor answered these concerns.

February 21, 2008 minutes:

1st James McLaughlin
2nd Jo Ponticello
All Ayes

Public Comment: None

January Licenses Pending Approval:

Joel Elkins wanted to know when the last time the fee schedule was updated. Trevor gave updates. Joel also requested that the fees from other towns be reviewed to see how we compare.

1st James McLaughlin
2nd Jo Ponticello
All Ayes

February Licenses Pending Approval:

1st James McLaughlin
2nd Mary Stark
All Ayes

Health Director's February Report:

There was a discussion regarding the cats that were rescued from Nutley. The Board would like to know their options and what are the legal obligations to these animals. Some have had litters and are those new kittens included or are they now able to be adopted.

John Barbarula requested that the report be discussed in the closed session as there was issue with the legal bills included in the report.

1st Jams McLaughlin
2nd Jo Ponticello
All Ayes

January Financial Report

1st James McLaughlin
2nd Mary Stark
All Ayes

February Financial Report

1st James McLaughlin
2nd Mary Stark
All Ayes

Council Liaison Report (Councilwoman Barker):

Councilwoman Barker informed the Board that there was a meeting with Glendale Cemetery and the Township Attorney Brian Aloia and the council will meet to further explore this option. Joel requested that the future of the shelter be put on hold until the Bloomfield Animal shelter’s future is set by the Board. Councilwoman Barker also reported that Louise Palagano has had meetings with the County regarding shared services on Animal Shelter issues.

Board President’s Report (Joel Elkins)

Joel informed the Board that the Township was having the budget discussion on Saturday.

Unfinished Business

Ordinance Amendment – Chapter 324

The Board discussed the changes regarding personnel to amend the chapter.

1st Jo Ponticello
2nd William Padilla
All Ayes

Contract - Psychiatrist Professional Services

1st James McLaughlin
2nd William Padilla
All Ayes

Resolution – Employee Remuneration

1st James McLaughlin
2nd Jo Ponticello
All Ayes

BID Submission Review

Trevor made the recommendation to accept the report done by Ken DeRoberts. The Board will review it and make final decision.

Ad (Re) Authorization

There was no response to the Animal Sheltering Services – a new deadline will be set.

The position of Director of Health/Human Services

Joel Elkins gave a brief review of what had happened at the previous weeks meeting regarding Trevor Weigle’s position. The board discussed the options as to how they would like to proceed with the position of the Director’s position. Several options were discussed and the board discussed how to divide the responsibilities of this job.

The Board discussed salary ranges and recommendations for the splitting of the position. Karen Lore was nominated as a temporary Director of the Health and Human Services Department and Trevor Weigle will hold the position of Health officer until the list from the state comes in.

The below listed resolutions were voted and passed.

RESOLUTION

WHEREAS, N.J.S.A. 26:3-1 requires every New Jersey municipality to have a Board of Health; and

WHEREAS, N.J.S.A. 26:3-19 allows a local Board of Health to employ such employees as it deems necessary and fix the duties and compensation of every appointee; and

WHEREAS, N.J.S.A. 26:3-2 allows a local Board of Health to adopt rules, regulations and ordinances for its government and that of its officers and employees; and

WHEREAS, the current holder of the Director of Health and Human Services Department Head and Health Officer is currently held by employee Trevor Weigle.

NOW, THEREFORE, the Board hereby resolves that Trevor Weigle shall be terminated from his current position and appointed Health Officer; and

In accordance with Resolution No. 16-2008 and upon amending Ordinance 324 of the Township of Bloomfield Board of Health, Mr. Weigle's salary for the position of Health Officer based upon his qualifications and service shall be \$93,500 annually.

I hereby certify that the above resolution was duly adopted by the Board of Health of the Township of Bloomfield at a meeting of said Board held on the 19th day of March, 2008.

RESOLUTION

WHEREAS, N.J.S.A. 26:3-1 requires every New Jersey municipality to have a Board of Health; and

WHEREAS, N.J.S.A. 26:3-19 allows a local Board of Health to employ such employees as it deems necessary and fix the duties and compensation of every appointee; and

WHEREAS, N.J.S.A. 26:3-2 allows a local Board of Health to adopt rules, regulations and ordinances for its government and that of its officers and employees; and

WHEREAS, the Board has determined that the position of Director/Municipal Department Head and Health Officer should hereinafter be two positions; and

WHEREAS, the Board has determined that there is a need for the appointment of a temporary position of acting Director.

NOW, THEREFORE, LET IT BE RESOLVED, that the Board appoints Karan Lore as acting Director of Health and Human Services/ Municipal Department Head, effective April 1, 2008 and granting compensation in the amount of \$500 per month. This position shall be incorporated in the revision of Board of Health Ordinance 324. Karan Lore shall serve at the pleasure of the Board. This position shall be unclassified in accordance with New Jersey Personnel Regulations.

I hereby certify that the above resolution was duly adopted by the Board of Health of the Township of Bloomfield at a meeting of said Board held on the 19th day of March, 2008

RESOLUTION

WHEREAS, N.J.S.A. 26:3-1 requires every New Jersey municipality to have a Board of Health; and

WHEREAS, N.J.S.A. 26:3-19 allows a local Board of Health to employ such employees as it deems necessary and fix the duties and compensation of every appointee; and

WHEREAS, N.J.S.A. 26:3-2 allows a local Board of Health to adopt rules, regulations and ordinances for its government and that of its officers and employees; and

WHEREAS, the current holder of the Director of Health and Human Services Department Head and Health Officer/Municipal Department Head is currently held by one employee.

WHEREAS, the Board desires to create a classified position of Health Officer and the unclassified position of Director of Health and Human Services/Municipal Department Head..

NOW, THEREFORE, LET IT BE RESOLVED, that the position of Health Officer shall have a salary range of \$80,000 to \$93,500.

These titles and salary range shall become effective on the 1st day of April, 2008.

I hereby certify that the above resolution was duly adopted by the Board of Health of the Township of Bloomfield at a meeting of said Board held on the 19th day of March, 2008

Closed Session Resolution

1st Jo Ponticello

2nd James McLaughlin

All Ayes

Time 10:36PM

Closed Session Adjournment

1st James McLaughlin

2nd Jo Ponticello

Time 11:00PM

Time Regular Meeting Re-Opened: 11:01PM

Approval of Closed Session Minutes:

Moved

Meeting Adjournment: 11:03PM

**BOARD OF HEALTH
TOWNSHIP OF BLOOMFIELD
SPECIAL MEETING MINUTES
CLOSED SESSION
MARCH 19, 2008**

Closed Session Resolution

Read at 10:36PM

The Board moved the following items from the agenda till the next meeting:

Review of Closed Session Minutes from February 21, 2008 meeting.
Review of Confidential Communications
2007 Annual Evaluations of Senior Staff

The Board discussed the potential contractual agreement with the Animal Control Facility Manager Candidate. The board discussed the possible conflict of interest between the proposed candidate and his personal business. An agreement will be drawn up to avoid any conflicts.

The Board also discussed the number of ACO's needed now that Glen Ridge and Nutley no longer participate in our services. The Board felt that after they decided what new contracts can be agreed upon, they will make a final decision as to the number of employees necessary to fulfill those contracts.

Closed Session Adjournment: 11:00PM