

**BOARD OF HEALTH
TOWNSHIP OF BLOOMFIELD
SPECIAL MEETING MINUTES
MARCH 12, 2008**

In Attendance: Joel Elkins, James McLaughlin, Mary Stark, William Padilla, Jo Ponticello, Councilwoman Patricia Barker

Also In Attendance: Trevor Weigle, John Barbarula, and Samantha DePalma

Meeting was called to order at: 6:40

President Elkins started the meeting by stating that the reason for the delay in starting the meeting was due to the fact that the regular location of the meeting was switched do to a booking conflict. The meeting was held in the Bloomfield Volunteer Emergency Squad conference room.

Public Comment: None

The first order of business was to assign an appointment of a Temporary Recording Secretary. Samantha DePalma was asked to fulfill this position for this meeting.

A nomination was made by: James McLaughlin

This nomination was seconded by: Mary Stark

All in favor: Ayes

Motion approved.

Board of Health attorney John Barbarula informed the Board that at the request of Trevor Weigle, the Rice notice that he received was to be discussed in the open session. An inquiry as to who requested the transcriptionist at the meeting was made. Mr. Weigle informed the Board that she was there at his request.

At that time, Board President Joel Elkins gave a time line as to the events that lead to the reason for the Rice notice and to why a special meeting was called.

6/30/03	Letter from Board of Health welcoming Trevor Weigle to his new position
4/11/07	Correspondence from Trevor Weigle to Rita Harvey (NJDOP) requesting a desk audit ~ The BOH was not notified of Mr. Weigle's intentions.
5/14/07	Leslie Simmel sent a letter back to Mr. Weigle requesting a completion of a survey ~ The BOH was not notified of this request. Letter was also CC'd to Township Administrator Louise Palagano and the Personnel Office
8/15/07	Mr. Weigle signed the survey along with then Board President McLaughlin.
12/10/07	NJDOP sent a letter to Mr. Weigle and President McLaughlin with a 20 day appeal deadline. ~ The BOH was not notified of this response.
3/7/08	President Elkins sent a letter to NJDOP to request an extension of time due to the fact that the entire Board was not informed of this request and decision.

President Elkins ask Trevor why this was done without the notification of the BOH Board members. Trevor stated that this was how the NJDOP informed him as to how to handle this type of request. Board members expressed their concern as to the fact that they were not informed as to his intentions. A discussion was had regarding what is public information of employee's personnel records. President Elkins informed the Board that the NJDOP will not grant the request for an extension of the timeline.

A discussion was then held as to what the next steps are now that the job was posted on the NJDOP website and what are issues related to the job title and salary. It was also mentioned that the Township of Bloomfield has a consent decree which may impact the candidates for this job.

It was decided by the BOH Board members to go into closed session at 7:45PM.

A motion was made by: James McLaughlin.

This motion was seconded by: Jo Ponticello

All: Ayes

The Closed session resolution was read by President Elkins.

At 7:47PM the Board went into closed session.

At 8:07PM a motion was made by: James McLaughlin to go back into open session.

This motion was seconded by Mary Stark.

All; Ayes

The Open Session began at 8:15PM

A request was made of all Board Members to see if they were able to change the regular meeting of March 20th to March 19th due to the holiday week.

A discussion of Job Titles and Salaries for different positions in the Health Department was held. The Board also discussed the topics of Director and Health Officer and what the job responsibilities were and how they would both communicate to the BOH. A discussion was held as to the pro's and con's of classified and unclassified positions.

The Board agreed upon moving next weeks meeting to March 19th and requested that Mr. Weigle send notification to the Star Ledger. He was also directed that Mr. Barbarula would be sending him the new format for the notifications and agenda templates.

A motion was made to move the meeting by: Mary Stark

The motion was seconded by: Jo Ponticello.

All: Ayes

The Resolution to go into closed session was made by: James McLaughlin

It was seconded by: Jo Ponticello

All: Ayes

The Board went into closed session at 9:36PM

A motion at 10:18PM was made to go into Open Session by: James McLaughlin

It was seconded by: Jo Ponticello

All: Ayes

A motion at 10:20PM was made to adjourn the meeting by: Jo Ponticello

It was seconded by: Mary Stark

All: Ayes

Meeting adjourned at 10:20PM